

GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE

TUESDAY 18 JULY 2023
7.00 PM

Bourges/Viersen Room - Town Hall

Contact: Charlotte Cameron, Senior Democratic Services Officer,
charlotte.cameron@peterborough.gov.uk, 01733 384628

AGENDA

Page No

1. **Apologies**
2. **Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
3. **Minutes of Growth, Resources and Communities Scrutiny Committee held on 7 March 2023** 3 - 8
4. **Call in of any Cabinet, Cabinet Member or Key Officer Decision**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any three Members of a Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.
5. **Appointment of Co-opted Members 2023/24** 9 - 12
6. **Peterborough Station Quarter Redevelopment Scheme** 13 - 18
7. **Passenger Transport** 19 - 24
8. **End of Year Corporate Performance Report** 25 - 44

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9. **Review of 2022/23 and Work Programme 2023/24** 45 - 62
10. **Forward Plan of Executive Decisions** 63 - 80
11. **Date of Next Meeting**

Growth, Resources and Communities Scrutiny Committee Meeting –
14 September 2023

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Committee Members:

Councillors: Iqbal (Chair), Jamil (Vice Chair), Asif, M Farooq, Fenner, J R Fox, Knight, Sharp, Thulbourn, Warren and Wiggin

Substitutes: Councillors: Perkins, Qayyum, Sabir and Sandford

Non-Statutory Co-opted Members:

Parish Councillor Mark Ormston, Independent Co-opted Member (non-voting)

Parish Councillor Terrance Young, Independent Co-opted Member (non-voting)

Further information about this meeting can be obtained from Charlotte Cameron on telephone 01733 384628 or by email – charlotte.cameron@peterborough.gov.uk

**MINUTES OF THE GROWTH, RESOURCES AND COMMUNITIES SCRUTINY
COMMITTEE MEETING
HELD AT 7.00 PM, ON
TUESDAY 7 MARCH 2023
BOURGES/VIERSEN ROOMS, TOWN HALL, PETERBOROUGH**

Committee Members Present: G Casey, J Fox, M Haseeb, K Knight, R Ray, N Sandford, M Rangzeb, J Allen (substitute) and Co-opted Member Parish Councillor Neil Boyce

Officers Present:

- Rob Hill, Acting Service Director, Communities
- Cecilie Booth, Executive Director of Corporate Services and S151 Officer
- Rochelle Tapping, Director of Law & Governance and Monitoring Officer
- Matt Oliver
- Ramin Shams, Senior Democratic Services Officer

Also in attendance:

- Councillor Andy Coles, Cabinet Member for Finance and Corporate Governance
- Oliver Warsop, Chief Inspector, Cambridgeshire Police

41. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mohammed Jamil and Parish Councillor Co-opted Member Neil Boyce.

Councillor Alison Jones was in attendance as substitute for Councillor Mohammed Jamil.

42. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS

There were no declarations of interest.

43. MINUTES OF MEETING

The minutes of the Growth, Environment and Resources Scrutiny held on Tuesday 10 January 2023 were agreed as a true and accurate record.

The minutes of the Joint Meeting of the Scrutiny Committees held on Monday 23 January 2023 were agreed as a true and accurate record.

44. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISION

No call ins were received.

45. Safer Peterborough Partnership Board Report

The Chief Inspector for Cambridgeshire Police, accompanied by the Acting Service Director for Communities and the Head of Think Communities, introduced the report, which provided an update on the activity of the Safer Partnership Board over the last 12 months. The report outlined the long-term strategic aims which were agreed upon in 2020/21. These strategic aims were prioritising high-harm and high-risk offenders, drug offenders, operation spotlight, street working and sexual exploitation.

The Chief Inspector for Cambridgeshire explained that the Safer Peterborough Partnership aimed to deliver safer communities set out in the 1998 Crime and Disorder Act and help create safer communities. He advised Members that the Problem-Solving group dealt with emerging issues, including ASB problems.

The Growth, Resources and Communities Scrutiny Committee debated the report, and in summary, key points raised and responses to questions included:

- Members asked about the role and responsibilities of the City Centre Anti-Social Behaviour/Problem-Solving Officer and if the six temporary cameras would only be for City Centre or if they would be deployed to other parts of the city, including rural areas. The Acting Service Director for Communities advised Members that the Safer Street fund would help make the streets safer and help improve the night-time economy. Safer Street also funded the ASB Officers. The 6 Temporary CCTV cameras were for certain city areas where the police had identified them as high risk.
- Members asked if the number of police officers serving had increased in Peterborough since 2010. The Chief Inspector for Cambridgeshire advised Members that the number of police officers serving in Peterborough was in the region of 400 and that they were not on duty simultaneously.
- Members queried regarding youth disruption notices and asked that the youth crimes were increasing rapidly and what steps police had taken to address them. The Chief Inspector for Cambridgeshire advised that police had a series of operations looking at the issues related to youth crimes. There was an ongoing operation in Orton where police were looking into concerns that youth caused, in addition, police had engaged with their parents and through school educating youths. Officers were also directed to specific areas to patrol and take preventative and disruption work into those areas that police had identified as high risk for youth crimes.
- Members queried regarding the Safer Peterborough Partnership priorities and asked if there were enough resources for the priorities set by the

Partnership. The Chief Inspector For Cambridgeshire advised Members that the Partnership agreed on priorities in 2020/21, the resources existed for these priorities, and the police had an ongoing commitment to these priorities.

The following recommendation was made by Councillor Sandford and seconded by Councillor Knight that the Growth, Resources and Communities Scrutiny Committee **RESOLVED** to consider the Safer Peterborough Partnership's strategic priorities once the Board set out the strategic priorities for 2023/24.

The Committee unanimously **AGREED** to the recommendation

AGREED ACTIONS

The Growth, Resources and Communities Scrutiny Committee considered the report and **RESOLVED** to note the progress of the work of the Safer Peterborough Partnership

46. Corporate Services Progress Report

The Cabinet Member for Finance and Corporate Governance introduced the report, which provided the Committee with an update on the progress of the Cabinet Member portfolio. In addition, the report contained information regarding the budget for 2023/24 and medium-term financial strategy for 2023/26, the current position of SERCO, commercial, property and corporate governance.

The Growth, Resources and Communities Scrutiny Committee debated the report, and in summary, key points raised and responses to questions included:

- Members questioned the Council's position on overspending at the end of quarter three and asked if this was because of the unforeseeable changes. The Executive Director of Corporate Services advised Members that the forecast position for autumn was an overspend of 0.8m, an improvement on the £1m overspend report at the end of quarter 2. She explained that the services were different and demand-led, particularly Adults and Children Social Care, and the overspending was unavoidable.
- Members were advised that the grant which would pay for the purchase of Nursery Lane depot timed, and the Council was currently assessing options to do an in-depth review and ensure that the Council interest had been considered.
- Members queried regarding SERCO and asked if some services had returned to the Council and if there had been any loss of revenue in this process. The Executive Director of Corporate Services advised that the Council was in a long-term contract with SERCO with no break clause, currently negotiating with SERCO. The Council had taken procurement services back in-house. She explained that the SERCO contract was extended in 2018 for ten years.

- Members asked about the governance review and asked why a review was taking place. The Director of Law & Governance and Monitoring Officer advised that the Constitutions and Ethics Committee recommended the review. She explained that reviewing the Council's governance Model, internal governance structure, and decision-making process would occur. The Centre for Governance and Scrutiny along with Local Government Association would also support reviewing the scrutiny arrangements. The first stage would be to engage with the officers and later with the Members, which would include surveys and a number of workshops.
- Members asked that the Community Asset Transfer programme had taken a very long time and if any progress was made. The Executive Director of Corporate Services advised that this was a priority on her list and expected that progress would be made in the next financial year.

The following recommendation was made by Councillor Sandford and seconded by Councillor Ray that the Growth, Resources and Communities Scrutiny Committee **RESOLVED** that the Capital Programme be aligned to the Council's Corporate priorities, particularly its net zero commitments.

The Committee unanimously **AGREED** to the recommendation.

AGREED ACTIONS

The Growth, Resources and Communities Scrutiny Committee considered the report and **RESOLVED** to note the progress outlined within the report, which covers the key service areas within Corporate services.

47. Licensing Schemes – Raising Housing Standards

The Acting Service Director for Regulatory Services introduced the report, which provided an update in relation to the Selective Licensing Scheme. The report outlined the approach being adopted to raise housing standards in the private rental sector. He explained that there were rented properties in the city which provided poor quality accommodation putting the welfare and health of those that lived in them at risk; the Council had a responsibility to take action intended to achieve that.

The Growth, Resources and Communities Scrutiny Committee debated the report, and in summary, key points raised and responses to questions included:

- Members raised concerns that the Selective Licensing Scheme only came to the scrutiny committee after it was approved by the Council late last year. Instead, this should have come to scrutiny first, followed by the Council. The Acting Director for Regulatory Services advised Members that the report was to update the committee on the progress made on the Selective Licensing Scheme. He explained that Council needed a system to administer a new scheme and would need firstly to resolve an existing

contract with a service provider and secure the funding. The Council had initiated soft market testing for a third-party provider in early February.

- Members asked about the housing association, where tenants had problems with the repairs. The Acting Director for Regulatory Services advised that the Council worked closely with the housing associations to raise standards. There had been a considerable focus on dampness and mould. He explained that there had been a significant rise in the housing repairs reports and that the Council looked into each report.
- Members asked why there is a need for a third party to administer the Selective Licensing Scheme. The Acting Director for Regulatory Services advised that when the system was in-house, the Council had limited ability to check landlords; it distracted the team members' focus. However, third companies had a greater ability to do compliance checks, and the procurement process for this had already started; any further delay on this would negatively impact standards.

AGREED ACTIONS

The Growth, Resources and Communities Scrutiny Committee considered the report and **RESOLVED** to note the contents of the report and the current status of service development, to assist in evaluating progress in future reports to the committee.

48. FORWARD PLAN OF EXECUTIVE DECISIONS

The Senior Democratic Officer introduced the report, which included the latest version of the Council's Forward Plan of Executive Decisions containing decisions that the Leader of the Council, the Cabinet or individual Cabinet Members would make during the forthcoming month. Members were invited to comment on the plan and, where appropriate, identify any relevant areas for inclusion in the Committee's Work Programme.

AGREED ACTIONS

The Growth, Resources and Communities Scrutiny Committee considered the current Forward Plan of Executive Decisions and **RESOLVED** to note the report.

CHAIR

Meeting began at 7:00 pm and ended at 7.39 pm

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GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 5
18 JULY 2022	PUBLIC REPORT

Report of:	Rochelle Tapping, Director of Law and Governance	
Cabinet Member(s) responsible:	Cllr Coles, Cabinet Member for Legal, Finance and Corporate Services	
Contact Officer(s):	Charlotte Cameron, Senior Democratic Services Officer	Tel. 01733 384628

APPOINTMENT OF CO-OPTED MEMBERS 2023/204

RECOMMENDATIONS	
FROM: Director of Law and Governance	Deadline date: N/A
<p>It is recommended that the Growth, Resources and Communities Scrutiny Committee</p> <ol style="list-style-type: none"> 1. Appoint Parish Councillor Mark Ormston as a Co-opted Member with no voting rights to represent the rural area for the municipal year 2023/2024. Appointment to be reviewed annually at the beginning of the next municipal year. 2. Appoint Parish Councillor Terrance Young as a Co-opted Member with no voting rights to represent the rural area for the municipal year 2023/2024. Appointment to be reviewed annually at the beginning of the next municipal year. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee on behalf of the Director of Law and Governance.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to request that the Committee appoint Parish Councillors Mark Ormston and Terrance Young as Non-Voting Co-opted Members for the municipal year 2023/2024 to the Growth, Resources and Communities Scrutiny Committee in accordance with Part 3, Section for Overview and Scrutiny Functions:

Paragraph 4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.

And Part 4, Section 8 – Overview and Scrutiny Procedure Rules: Paragraph 3 - CO-OPTED MEMBERS

3.1 As well as any statutory co-opted members, Scrutiny Committees can co-opt up to four non-voting members on to the Committee.

3.2 There must be at least one non-voting position reserved for a Parish Councillor from a rural area with one substitute member. The Parish Council Liaison Committee will decide these.

3.3 A Scrutiny Committee can co-opt a further three members at its discretion. One of these can be a second parish council member identified by the Parish Council Liaison Committee.

- 2.2 This report is for the Growth, Resources and Communities Scrutiny Committee to consider under its Terms of Reference No. 4.3 of Part 3, Section 4 – Overview and Scrutiny Functions – Co-optees.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 **Parish Councillor Co-opted Members**

Each Scrutiny committee has the ability to co-opt up to four non-voting co-opted members one of which will be a Parish Councillor representing the rural area to ensure the voice of the rural communities are reflected.

- 4.2 Parish Councillor co-opted members are nominated through a process which is handled by the Parish Council Liaison Committee Working Group. Any expressions of interest the Working Group receive are assessed and final nominations are then put forward to the relevant committee for approval. The Parish Council Liaison Working Group has therefore proposed that Parish Councillors Mark Ormston and Terrance Young be nominated as the substantive co-opted members to represent the rural area on the Growth, Resources and Communities Scrutiny Committee.

- 4.2.1 It is therefore proposed that the Committee approve the appointment of Mark Ormston and Terrance Young as Parish Councillor Co-opted Members of this committee to represent the rural area.

5 **NEXT STEPS**

- 5.1 If the Committee agree to appoint the above nominees as co-opted members of the Growth, Resources and Communities Scrutiny Committee from 18 July 2023, they will be able to attend and take part in all meetings of the Committee and any Task and Finish Groups that the Committee agree that they may be assigned to with no voting rights.

6. **CONSULTATION**

- 6.1 *None*

7. **ANTICIPATED OUTCOMES OR IMPACT**

- 7.1 The inclusion of the co-opted members will allow the Committee a wider, more diverse input to discussion, drawing on the relevant expertise of the additional members.

8. **REASON FOR THE RECOMMENDATION**

- 8.1 The recommendations are made to assist the Scrutiny Committee in fulfilling the terms of reference as set out in the constitution Part 3, Section 4 – Overview and Scrutiny Functions:

4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.

9. **ALTERNATIVE OPTIONS CONSIDERED**

- 9.1 None.

10. IMPLICATIONS

10.1 Financial Implications

Co-opted Members may receive a special responsibility allowance of £250 per annum as stated in the Members' Allowances Scheme.

10.2 Legal Implications

There are no legal implication in respect of what is proposed.

10.3 Equalities Implications

Members are keen to ensure that the Committee membership is as inclusive as possible and provides relevant expertise in accordance with the terms of reference for this committee.

10.4 Rural Implications

The appointment of a Parish Councillor as a co-opted member representing the rural area will ensure that the voice of the rural communities is reflected.

10.5 Other Implications

None.

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None.

12. APPENDICES

None.

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GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 6
18 JULY 2023	PUBLIC REPORT

Report of:	Nick Carter – Service Director, Growth and Regeneration	
Cabinet Member(s) responsible:	Cllr Marco Cereste, Cabinet Member for Growth and Regeneration	
Contact Officer(s):	Karen Lockwood – Programme Manager, Growth and Regeneration	07825 902794

PETERBOROUGH STATION QUARTER REDEVLOPMENT SCHEME

RECOMMENDATIONS	
FROM: Nick Carter	Deadline date: 18 July 2023
<p>It is recommended that the Growth, Resources and Communities Scrutiny Committee:</p> <p>1. Offer challenge and scrutiny to the current position of the Peterborough Station Quarter Levelling Up Fund 2 (LUF2) project and next steps to progress.</p>	

1. ORIGIN OF REPORT

1.1 This report is presented at the request of the Scrutiny Committee.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to update members on the status of the Peterborough Station Connectivity and Enhancements Project.

On 19 January 2023, the Department for Levelling Up, Housing and Communities (DLUHC) announced that the Peterborough Station Connectivity and Enhancements Project had been successful in its bid for funding from the Levelling Up Fund 2, for £47,850,000. The bid was submitted on 2 August 2022 by the CPCA (Cambridgeshire and Peterborough Combined Authority) for a Transport Allowance and was supported by a Strategic Outline Business Case (SOBC).

This funding is for a fundamental component of the Peterborough Station Quarter programme, which aims: *“To stimulate the local economic, social, and cultural landscape of Peterborough through the delivery of a new Peterborough Station and Station Quarter precinct.”*

Since the successful bid announcement, work has been ongoing to progress the project to allow an Outline Business Case to be developed by the end of the year (2023), a key gateway to be able to access the LUF2 funds.

2.2 This report is for Growth, Resources and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by the Council:

7. City Centre Management;

8. Economic Development and Regeneration including Strategic Housing and Strategic Planning;

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	NA
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4. **BACKGROUND AND KEY ISSUES**

4.1 Peterborough Station is an important rail interchange on the East Coast Main Line offering express rail connections to London Kings Cross in just under 50 minutes and to York in 1 hour 15 minutes. Prior to the COVID-19 pandemic, the Station had an annual throughput of 5 million passengers, including 960,000 passengers who use it as an interchange for services to other destinations.

The Station is located approximately 500m west of the city centre (defined as Cathedral Square) and 200m west of the Queensgate Shopping Centre and Peterborough Bus Station. However, despite its proximity to these key facilities, the Station feels isolated from the city centre, both visually and from an active mode's perspective. This is demonstrated by the severance created by the dual carriageway (Bourges Boulevard) between the Station and city centre, and presence of multiple underpasses that allow pedestrians to move between these locations.

4.2 The Peterborough Station Connectivity and Enhancements Project, the focus of current work for the Station Quarter Project, will be led by PCC with partnership working with Network Rail and LNER (London North Eastern Railway). It will be funded through LUF2 funding and other match funding, with a total budget of around £65m.

This project focuses on the creation of an enhanced gateway Station including a new western entrance, improved passenger facilities and better active travel connections to the city, delivering:

- Economic growth and levelling up, providing a catalyst for wider regeneration
- Improved accessibility and journey quality at and around this important Station
- Less congestion on surrounding highway network
- Health and wellbeing improvements

4.3 To progress the work required for the Outline Business Case (and following that a Full Business Case), a multi-disciplinary team is being appointed. This followed approval to award a contract for £924,000, for a multi-disciplinary team to undertake design and assessments as part of the assurance process for accessing LUF2 funds. Ove Arup Limited will be commissioned to deliver the multi-disciplinary team services.

4.4 The Arup multi-disciplinary team will undertake design and assessment, working alongside other Specialist Service Providers (SSP) appointed by PCC and Network Rail. There will also be a need to future-proof any designs. The scope of works envisaged for the multi-disciplinary team is as follows and comprises four phases of work:

- 1) Gather data, identify all stakeholders, clarify the remit and confirm the delivery plan
- 2) Complete surveys and develop the multi-disciplinary options, including targeted stakeholder workshops and liaison for the Station, interchange/public realm and car parking
- 3) Prepare estimates and option presentations, stakeholder workshops and option selection
- 4) Client review and close out of the design phase.

Work on Stages 1 and 2 has already begun, with workshops taking place regularly over the next few months to provide the outputs required. Appropriate governance is in place through a Steering Group that includes representatives for all parties involved in the project including CPCA, LNER, Network Rail and PCC.

4.5 The next steps are the development and agreement of the Masterplan Framework and the Phase 1 components (to be delivered within the LUF2 budget envelope) by the end of August 2023. The design and technical work is focusing on the following five elements, building on the work undertaken previously:

4.5.1 **Western Entrance**

The Station is currently accessible from the east meaning that passengers need to traverse a connecting passenger footbridge to access the most westerly platforms. Car parking provision is also concentrated on the east side of the Station, where there is approximately 4 hectares of surface car parking. Therefore, some passengers experience additional journey times in excess of 15 minutes from car park to platform edge. The fact that the Station can only be accessed from the east creates additional pressures on the road network at the Crescent Bridge roundabout. A feasibility study for the PSQ Masterplan (2020) revealed that around 30% of Station users travel from the west along Thorpe Road. If the Station could be accessed from the west with adequate car parking provision it would ease pressure on the city's road network at Crescent Bridge/Bourges Boulevard, reduce congestion, vehicular/pedestrian interface risk and air pollution.

4.5.2 **Station East**

Post-COVID work and leisure patterns are likely to see migration from centres such as London to a more dispersed model, and Peterborough is ideally suited to continue its upward population growth in addition to acting as concentrated point from local commuters in East Northamptonshire, South Lincolnshire, Rutland and North West Cambridgeshire. The multi-disciplinary team will further develop /progress concepts for the eastern Station building, main footbridge (parcel bridge is excluded) and commercial opportunities ensuring it continues to achieve the outcomes stated in the LUF 2 bid and agreed with government.

4.5.3 **Station Facilities**

There is a shortage of quality food and beverage, waiting facilities, meeting and conferencing space within the Station compromising the overall customer experience. The multi-disciplinary team will agree with PCC, NR and LNER the specification of the Station in terms of facilities in light of previous work and the budget envelope. Equalities Act 2010 compliance and connectivity through the Station is critical to the success of the project and this must be considered.

4.5.4 **Car Park Provision**

Surface level car parking occupies approximately 5 hectares of land around the Station. This high value land has the potential to transform the local area and could be unlocked for greater commercial and housing development. This is particularly significant as there is a substantial lack of high quality commercial and office space in Peterborough and particularly in the proximity of Peterborough Station. The relocation of the Network Rail Maintenance Delivery Unit (MDU) to Mayors Walk and Spital Bank car parks, freeing up land for residential development on the western side, will mean such re-provision of parking space is required, with additional opportunities for consolidation.

4.5.5 **Onward Connectivity**

There is a lack of accessible and level pedestrian and cycle links between the heart of the city and the train Station and from the west to the Station – Bourges Boulevard interrupts the movement of active modes and the existing buildings provide visual severance.

There are three routes into the city centre from the rail Station, but these are via an underpass that is unattractive and of poor quality. The underpass could be perceived as intimidating and offers a very poor first impression of Peterborough. A strong connection between the railway Station entrance and Cowgate could become an accessible route suitable for all which would introduce visitors to the city through a series of legible spaces, finally culminating in the west face of the Cathedral. The western entrance will also be a new prominent approach and as such an interchange area is required that enables drop-off, walking and cycling arrivals.

4.6 Outputs from the four stages of work set out in paragraph 4.1 will be made available to the Scrutiny Committee to ensure they are fully informed of the project's progress and any key decisions.

5. CORPORATE PRIORITIES

5.1 The following outlines how the recommendation links to the Council's Corporate Priorities:

5.1.1 The Economy & Inclusive Growth

Environment

A Carbon Impact Assessment has been completed. It states that there will be no change to council or city-wide emissions through the design stage of the project. Emissions will rise through the construction phase due to increased travel, construction and waste. City wide emissions are expected to decrease once the station is improved due to increased attractiveness of travel to Peterborough by train, thus reducing car usage. The project brief will include consideration by the contractors for emissions reduction.

Homes

The release of land on the western side of the Station will free up land for residential development.

Jobs & Money

To the east of the Station, the design will be developed, and concepts progressed that will offer commercial opportunities and workplaces and provide economic growth in the area.

5.1.2 Our Places & Communities

Places and Safety

The Station Quarter will be designed to create a safe environment where people want to live, invest, work and visit. This will be achieved through the new public realm, improved access routes, commercial offering and the new housing with local access to such facilities.

Health and Wellbeing

The project will improve the active travel routes to and from the Station. The new western entrance will reduce car travel distances and hence reduce emission from vehicular travel.

6. CONSULTATION

6.1 Engagement with stakeholders, has taken place during the LUF2 bid and to date, with the following:

- CPCA
- Network Rail
- LNER
- DtT (Department for Transport)
- DLUHC

A detailed programme for the project will be provided by the multi-disciplinary team, that will include stakeholder mapping and engagement and a public consultation.

7. ANTICIPATED OUTCOMES OR IMPACT

7.1 Scrutiny Committee consideration of the Peterborough Station Connectivity and Enhancements Project will provide a review and challenge for the project.

Monitoring and evaluation outputs and outcomes are to be agreed with DLUHC and DfT as part of the LUF2 funding requirements and the development of the Outline Business Case. They will include reporting on the following type of metrics in addition to the impact on economic growth/jobs:

- Air quality - NO2 concentrations
- Air quality - PM2.5 concentrations
- Change in cycle flow
- Change in passenger numbers
- Change in pedestrian flow
- Change in vehicle delay
- Change in vehicle journey time
- Number of road traffic accidents
- User satisfaction (transport)
- Percentage of visitors who report feeling safe in the local area
- Change in vehicle flow
- Percentage of residents who report feeling safe in their local area

8. REASON FOR THE RECOMMENDATION

- 8.1 It is recommended that the Scrutiny Committee note the current position of the Peterborough Station Quarter (PSQ) Programme and in particular the Station Enhancement and Connectivity project that is the main focus of work at this time.

The high-level timeline is as follows for the Station Enhancement and Connectivity project:

- Development of a Masterplan Framework – July 2023
- Agreement of Phase 1 Components – August 2023
- Stakeholder Consultation on Phase 1 Components – Autumn 2023
- Design and Appraisal of Phase 1 Components – December 2023
- Submission of Outline Business Case – end of 2023
- Detailed Design of Phase 1 Components – through 2024
- Submission of Full Business Case – Autumn 2024
- Construction of Phase 1 Components – Early 2025 to March 2026

DLUHC has begun a process of regular monitoring of the project via CPCA (as the organisation that submitted the LUF2 bid), that includes consideration of progress, delivery programme, and risks.

9. ALTERNATIVE OPTIONS CONSIDERED

- 9.1 **To do nothing** – This option was discounted on the basis that the LUF2 funding would be a missed opportunity for Peterborough.

10. IMPLICATIONS

Financial Implications

- 10.1 Funding is available from LUF2 of £47,850,000, subject to business case approval at each stage. CPCA will be the accountable body to DLUHC for the use of this funding, and in order for PCC to draw down the funds to meet project expenditure a Grant Funding Agreement will be in place between CPCA and PCC, giving PCC responsibility for financial control of the grant it receives and ensuring the terms of the LUF2 funding are complied with.

Legal Implications

- 10.2 There are no legal implications in respect of what is proposed which is an update to members on the current status of the Peterborough Station Quarter Redevelopment Scheme. Where necessary as part of the proposal, legal advice will be sought in respect of such items as procurement.

Equalities Implications

- 10.3 For the Station Facilities, the Equalities Act 2010 informs that compliance and connectivity through the Station is critical to the success of the project and this must be considered. An access audit will be carried out on the design proposals to ensure compliance with Equality Act 2010, “Access for All” and allow for a meeting with Disability Peterborough to discuss the proposals and possible presentation to Network Rail’s Built Environment Accessibility Panel (BEAP). Improvements will be in scope for disability users.

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 11.1 The LUF2 Bid has been used for background.

12. APPENDICES

- 12.1 There are no appendices.

GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 7
18 JULY 2023	PUBLIC REPORT

Report of:	Adrian Chapman, Executive Director: Place and Economy	
Cabinet Member(s) responsible:	Cllr Nigel Simons, Cabinet Member for Infrastructure, Environment and Climate Change	
Contact Officer(s):	Lewis Banks, Transport and Environment Manager	Tel. 01733 317465

PASSENGER TRANSPORT

RECOMMENDATIONS	
FROM: Adrian Chapman, Executive Director: Place & Economy	Deadline date: None
<p>It is recommended that the Growth, Resources and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Consider, and make comments as it sees fit, in respect of the Council's and Cambridgeshire and Peterborough Combined Authority's (CPCA) future plans for passenger transport provisions. 	

1. ORIGIN OF REPORT

1.1 This report is submitted to Growth, Resources and Communities Scrutiny Committee following the Annual Work Programming Session.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is for the Committee to consider, and make comments as it sees fit, in respect of the Council's and CPCA's future plans for passenger transport provisions.

The Cambridgeshire and Peterborough Combined Authority is the transport authority for Peterborough City Council and Cambridgeshire County Council. The Combined Authority has passenger transport powers and are developing a number of future proposals for passenger transport services. The Council is the highway authority and is responsible for infrastructure, such as bus stops and the bus station.

2.2 This report is for Growth, Resources and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by the Council:

9. Transport, Highways and Road Traffic;
11. Partnerships and Shared Services; and

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO
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4. BACKGROUND AND KEY ISSUES

4.1 Member engagement

CPCA and PCC officers have been holding all-Member briefings for Peterborough Councillors. The meetings have been put in place to update Members on a range of passenger transport topics and allows Members to provide feedback and raise any issues or requests. The next meeting is planned to take place in July and the main item will be CPCA's updated Bus Service Improvement Plan (further information in 4.3).

4.2 £2 bus fare

Government have announced up to £200m to continue capping single bus fares at £2 outside London until the end of October 2023 and then at £2.50 until 30 November 2024, when the Government will review their effectiveness.

4.3 CPCA's Bus Strategy

CPCA has produced a Bus Strategy that sets out an overall vision for buses; a comprehensive network of bus services that people find convenient, easy to use, reliable and good value for money, that is inclusive and offers a viable alternative to the car. It is a high-level strategy with the overall aim to double patronage by 2030.

In early 2023, CPCA consulted with the public and other stakeholders on the new Bus Strategy. This set out ambitions for transforming the bus network and asked people to indicate their preferences for a range of interventions. From over 1,000 responses, the preferred priorities for improving bus travel in the region were:

- Services for rural areas (60% / 613)
- Better integration across the network (56% / 577)
- Quicker and more reliable journey times (38% / 388)

As part of the consultation, Council Officers consulted with PCC Members and feedback comments to CPCA. CPCA adopted the Bus Strategy earlier this year.

4.4 Bus Service Improvement Plans (BSIP's)

BSIP's are a Government backed initiative that explains how Local Transport Authorities, working closely with their local bus operators and communities, will deliver a number of initiatives to support bus travel and deliver the visions that are set out in the Bus Strategy. CPCA's BSIP is a comprehensive guide and strategic plan for enhancing the bus network in Cambridgeshire and Peterborough. It sets out the improvements required for the region to unlock growth, enable access for all to a quality bus network and decarbonise transport.

The first BSIP was submitted to Govt with a funding request of £155m but it was not successful. CPCA are now updating the BSIP and will be submitting it to Government in the future with the aim of securing funding.

Throughout the Bus Strategy process there was public consultation to understand the impact of public transport on people's lives and how changing travel patterns are evolving post-pandemic. As described in 4.2, there were three priorities that came out of the consultation (more services for rural areas, better integration across the network, and quicker and more reliable journey times). The updated BSIP will focus its interventions on these priorities. These align with the wider ambitions of CPCA and other partners.

Since the CPCA's first BSIP was produced in 2021 there have been significant changes in the public transport landscape. CPCA's focus has been on stabilising the network in the face of the long-term impacts of Covid-19 and the more recent commercial challenges of driver shortages

and price inflation. The recent experience has been challenging, but the CPCA's refreshed BSIP will seek to set out a bright future for bus services.

The priorities in the BSIP will reflect the different challenges and opportunities in each part of the CPCA areas. CPCA partners are currently exploring which priorities are best for their communities. The five priorities which are currently being explored are described below. Further work and engagement between Peterborough and CPCA is being undertaken to align local priorities with those of the wider combined authority.

- To improve the network with more services, particularly in rural areas
- Providing priority for buses to speed up and improve the reliability of bus journeys
- Developing great value multi-operator ticket products
- Expanding the number of electric buses
- Enhancing bus stop infrastructure.

CPCA are receiving £2.3m of BSIP Plus funding from Government this year. This will help the CPCA to improve the foundations of bus services across the Cambridgeshire and Peterborough region. CPCA Board will be making future decisions on how this funding will be spent.

4.5 **Bus Reform**

Since 2019, CPCA has been committed to assessing whether franchising is viable and should be implemented. Through its Bus Reform programme, CPCA is considering the options of franchising or enhanced partnerships.

The Government's Bus Back Better strategy effectively outlines two delivery options for Mayoral Combined Authorities, such as the Cambridgeshire and Peterborough Combined Authority: a franchise model or an enhanced partnership model. Under an enhanced partnership, obligations outlined in the agreement would become legally enforceable across all bus operators. Consequently, depending on the content of the enhanced partnership, this model is likely to provide greater influence over the bus services for transport authorities compared to the current situation.

Under franchising, CPCA would take more control over things such as controlling the bus network design, ticketing, and pricing. Franchising would provide the greatest degree of public sector influence over the buses, allowing the Combined Authority to specify the network, set the fares and control the fare policy.

Currently, the public sector locally provides around £7 million per year to support bus operations, much of which is funded by the Combined Authority through the transport levy and Mayoral precept. Further support is provided by government through Bus Services Operational Grant payments, Bus Recovery Grants and the £2 fare scheme.

The enhanced partnership model presents several potentially appealing features. It is acknowledged that this model could deliver improvements more swiftly, with reduced costs of transition from current arrangements and at a lower level of risk to the CPCA compared to the franchise model.

A business case is being developed that will evaluate the bus franchising model against other realistic options using the HM Treasury Green Book methodology, including strategic, economic, financial, management, and commercial case assessments. The evaluation will indicate if the franchising model is the most favourable option for using bus services to achieve the broader ambitions of the Combined Authority, or whether an enhanced partnership model should be adopted. The draft business case will be presented to a future Transport & Infrastructure Committee and CPCA Board for consideration.

The key differences between enhanced partnerships and franchising are outlined in the table below:

Enhanced Partnership	Franchising
Control supported services only; some influence over wider network (e.g. regulating headways)	Control all services – routes, frequencies, route numbers
Set standards for services/vehicles	Set standards for services/vehicles
Network branding negotiated, continued recognition of individual operators	Network branding mandated. Common livery/branding
Set fares on supported services only and opportunities for targeted discounts	Set fares across all services and general fares discounts
Multi-operator ticketing	Multi-operator ticketing and single product range
No cross-subsidy between services	Profitable services can cross-subsidise others
Hold operators to account for not meeting requirements	Hold operators to account for not meeting requirements
Partnership/negotiated approach to management of network	Centralised approach to planning and management of network
Shared responsibilities and resourcing	Increased responsibility and resourcing for Local Transport Authority

These are the options currently being assessed in the business case:

Regime	Investment	Elements included
Enhanced Partnership	Business as usual	Bus services remain largely unchanged; limited investment in infrastructure; multi-operator ticketing
Enhanced Partnership	Mid-level investment	Some bus services enhancements; increased investment in infrastructure; multi-operator ticketing
Enhanced Partnership	High-level investment	Significant bus service enhancements; investment in infrastructure, bus priority, information and bus stops; multi-operator ticketing, including targeted fares discounts
Franchising	Business as usual	Replanned bus services; limited investment in infrastructure; network ticketing
Franchising	Mid-level investment	Bus service enhancements; increased investment in infrastructure; network ticketing and fares capped
Franchising	High-level investment	Significant bus service enhancements; investment in infrastructure, bus priority, information and bus stops; network ticketing and fares capped

4.6 Bus Network Review

CPCA are developing a framework that will enable Leaders to make decisions for the 2024/25 financial year for tendered services on a more structured and balanced basis. Currently, CPCA subsidises these services in Peterborough:

- 60's
- Stagecoach Citi evening and weekend services
- 23 and 24
- 29
- Call Connect
- Community Transport

The framework needs to consider both the need and affordability of service to establish value for money. The framework also needs to account for differences between urban and rural services. A key first step in the assessment framework is to understand if there is a need for intervention. The framework will recommend whether to retain or introduce a service and a key requirement will be to consult with impacted communities.

The services recommended to be retained or introduced would be undertaken in a first phase of tendering, to be undertaken in October 2023, ready for April 2024. This would include new services. The services recommended for changes will be retendered in December, following engagement with impacted communities. These would also be ready for operation in April 2024. The services recommended for ceasing will not be retendered unless new information is made available through consultation with impacted communities. Any changes to the retendering of these services will aim to be complete before March 2024.

4.7 New bus depot

The Council has secured £4m from Government to build a new bus depot in Peterborough to allow operators to use electric buses. The project is at an early stage but it is anticipated that more funding will be required. A project team is currently being established and the Council are finalising the specific requirements of a site and identifying suitable options in parallel. Fengate is the preferred area because it links in with the PIRI project which we hope to be able to align and investigations are underway to determine that.

Timescales are unknown as are other important considerations such as who will own the depot, how will it be operated, agreements with bus operators etc. However, a full project plan will need to be produced that develops these options further to inform future decisions.

5. CORPORATE PRIORITIES

5.1 The items in this report link to the two corporate priorities below. Improving bus services will reduce car usage, reducing emissions and improving the environment. Bus services connect communities and give people access to jobs and leisure activities.

Carbon Impact Assessment summary: The report is an update and overview of passenger transport functions; it is not making any recommendations. There will be future decisions made by CPCA and the Council on passenger transport that may have carbon implications, and these will need to be considered as part of the decision-making process.

1. *The Economy & Inclusive Growth*
 - *Environment*
 - *Homes and Workplaces*
 - *Jobs and Money*
2. *Our Places & Communities*
 - *Places and Safety (including any rural implications)*
 - *Lives and Work, Health and Wellbeing*

6. CONSULTATION

6.1 All Member briefings are held with officers from the Council and CPCA.

CPCA has undertaken public consultation as described earlier in the report, including the public consultation on the new Bus Strategy which identified three priorities:

- Services for rural areas (60% / 613)
- Better integration across the network (56% / 577)
- Quicker and more reliable journey times (38% / 388)

Research was undertaken by CPCA in 2019 to further understand the views of users and non-users of buses, as well as key stakeholders including bus operators; local interest groups; local transport groups; bus user groups; NHS; and district and parish councils. The research comprised both quantitative and qualitative surveys of users and non-users across the area. In total, 1,240 respondents completed on-street surveys, 3,042 online and a number of focus groups were held in Cambridge, Peterborough, Ramsey and Wisbech in order to explore issues, perceptions and experiences in detail.

Future consultation will be undertaken by CPCA, in particular through the work they will be doing on the future of subsidised services through their Bus Network Review.

7. ANTICIPATED OUTCOMES OR IMPACT

7.1 It is anticipated that the Committee will consider the report and make comments as it sees fit.

8. REASON FOR THE RECOMMENDATION

8.1 The report is an update and overview of passenger transport, allowing the Committee to make comments and recommendations that can be considered by Council and CPCA officers.

9. ALTERNATIVE OPTIONS CONSIDERED

9.1 The report is an overview of passenger transport functions with a number of options currently under consideration. The options will be progressed further by the CPCA in collaboration with the Council and other partners. The new bus depot is a Council led scheme and options for this are currently being developed.

10. IMPLICATIONS

Financial Implications

10.1 There are no direct financial implications with this report.

Legal Implications

10.2 There are no direct legal implications with this report.

Equalities Implications

10.3 There are no direct equalities implications with this report. However, any changes to future bus services could have equalities implications that will need to be considered by CPCA.

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

11.1 [CPCA Bus Strategy](#)
[CPCA Bus Service Improvement Plan \(October 2021\)](#)

12. APPENDICES

12.1 None

GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 8
18 JULY 2023	PUBLIC REPORT

Report of:	Matt Gladstone (Chief Executive Officer)	
Cabinet Member(s) responsible:	Cllr Wayne Fitzgerald (Leader of the Council)	
Contact Officer(s):	Ray Hooke (Head of Corporate Delivery Unit)	Tel. 07803038774

END OF YEAR CORPORATE PERFORMANCE REPORT

RECOMMENDATIONS	
FROM: Matt Gladstone – Chief Executive Officer	Deadline date: July 2023
<p>It is recommended that the Growth, Resources and Communities Scrutiny Committee:</p> <p>1. Notes the End of Year Corporate Performance Report.</p>	

1. ORIGIN OF REPORT

- 1.1 This report is submitted to the Growth, Resources and Communities Scrutiny Committee following this being noted by Cabinet and a request from the Corporate Leadership team to provide an update to the Committee on the council's End of Year Corporate Performance.

2. PURPOSE AND REASON FOR REPORT

- 2.1 The purpose of this report is to provide an update and to provide the direction of travel on the council's corporate performance in line with our priority outcomes as set out in the Sustainable Future City Council Strategy 2022-25:

1. **The Economy & Inclusive Growth** - maximising economic growth and prosperity for Peterborough as a City of Opportunity and do so in an inclusive and environmentally sustainable way, together with our city partners and communities.
2. **Our Places & Communities** – creating healthy and safe environments where people want to live, work, visit and play, enabled by effective community engagement and strong partnerships.
3. **Prevention, Independence & Resilience** - help & support our residents early on in their lives and prevent them from slipping into crisis.
4. supported by a **Sustainable Future City Council** - adjust how we Work, Serve and Enable, informed by strong Data & Insight capability and led by a culture of strong Leadership.



2.2 This report is for Growth, Resources and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by the Council.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 At its 12th October 2022 meeting, Full Council signed off the council’s “Sustainable Future City Council Strategy 2022-25”. Within it, the council has committed to deliver a Sustainable Future City Council which requires us to have an organisational structure that is built around needs, fixes the basics and delivers excellent customer services using a ‘OneCity – OnePartnership’ approach. This means looking at all aspects of not only *what* we do but *how* we do it, together with our city partners. Essentially this is about:

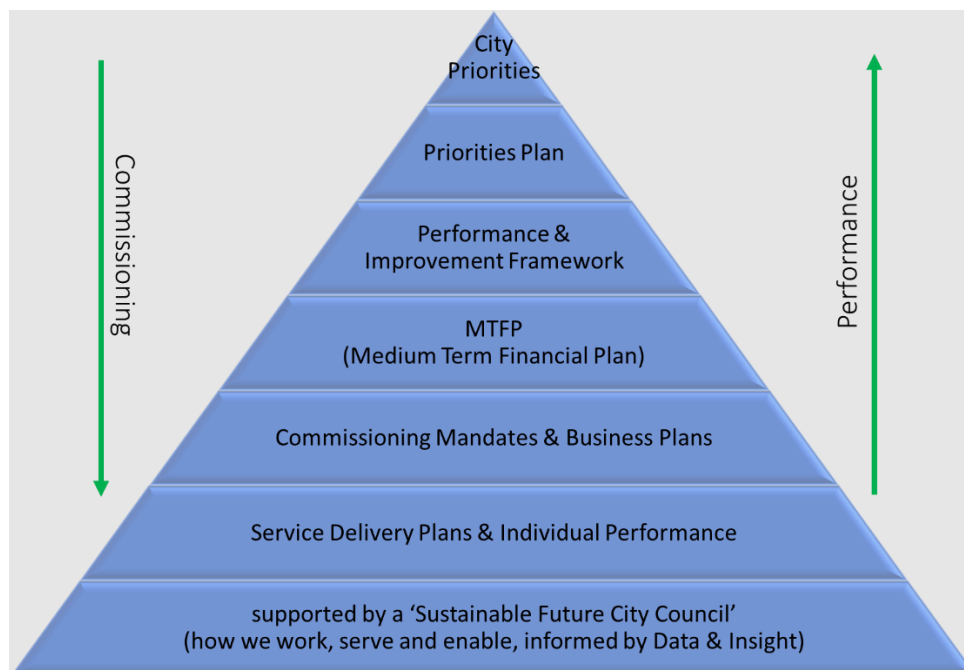
- **How we serve** – delivering excellent services to our customers and partners at all opportunities, based on their needs rather than our structures.
- **How we work** - maximizing flexibility and minimum constraints to optimise performance in support of those who depend on what we do.
- **How we enable** - creating highly performing services including HR, IT, Finance, Procurement, and key capability in data & insight.

As part of those plans, detailed service delivery plans to set targets for 2023/24 backed up by outline business cases are being developed and which set out the milestones and desired outcomes we are trying to achieve over the coming years - with accountable officers linked to each service plan.

We then monitor our performance and improvements against a set of agreed Key Performance Indicators (KPIs) – and then we can measure our outcomes and the social progress we make in

our city. Furthermore, the Department for Levelling Up, Housing and Communities (DLUHC) is expected to see a number of key KPIs going forward.

While we are defining our performance measures in more detail and start reporting on these in due course, Cabinet have asked for an update on the council's overall performance and our direction of travel around our City Priorities and translate this approach into tangible activity through a single Performance & Improvement Framework.



The content within the report has been sourced from quantitative service performance KPI data as well as qualitative observational input. Independent reporting of the council's performance will be undertaken by the Corporate Delivery Unit going forward.

5. CORPORATE PRIORITIES

5.1 The Corporate Performance report reflects progress made against all council priorities and their associated outcomes.

1. The Economy & Inclusive Growth
2. Our Places & Communities
3. Prevention, Independence & Resilience
4. Sustainable Future City Council

Further information on the council's priorities can be found here - [Link to Corporate Strategy and Priorities Webpage](#)

6. CONSULTATION

6.2 This is a monitoring report only; therefore, consultation is not required.

7. ANTICIPATED OUTCOMES OR IMPACT

7.1 The corporate performance report will support members to identify areas where improvement in performance is required.

8. REASON FOR THE RECOMMENDATION

8.1 The corporate performance report will support members to monitor performance across the services and progress towards delivering against our priority outcomes.

9. ALTERNATIVE OPTIONS CONSIDERED

9.1 None

10. IMPLICATIONS

Financial Implications

10.1 None

Legal Implications

10.2 None

Equalities Implications

10.3 None

11. BACKGROUND DOCUMENTS

11.1 PCC Corporate Strategy - [Welcome to Insite - Peterborough City Strategy & City Priorities \(1\).pdf - All Documents \(sharepoint.com\)](#)

12. APPENDICES

12.1 Appendix 1 – End of Year Corporate Performance Report

END OF YEAR CORPORATE PERFORMANCE

Appendix 1







EDUCATION AND SKILLS FOR ALL



KEY ACHIEVEMENTS:

- At Key Stage 2 (end of primary) we moved up from 148th in 2018/19 for achieving the expected standard for reading, writing and maths to 123rd, out of 151 authorities. Closed the gap on national average to 4%.
- Strong improvement in secondary outcomes – now 35th out of 151 authorities – an improvement of 37 places on previous year. Numbers reaching level 5 or above in English and Maths, up 13 places to 84 out of 151 authorities. Progress 8 – up 37 places to 35th in the league table.
- School attendance in line with national average - 93.6% at primary and 90.7% at secondary.
- 97% of children in primary and 91% of secondary age got their first preference school. Both above national average and represent our significant investment in school place planning.
- 94% of draft Education Health and Care Plans (EHCPs) issued within timescale. 90% of final EHCPs issued within timescale. National average 60%.

CHALLENGES:

- Capacity in the early years and childcare setting to cope with the changes announced in the March budget.

Educational & Skills for All

Adults

Children

Help and support our residents early on in their lives and prevent them from slipping into crisis

Prevention, Independence and Resilience





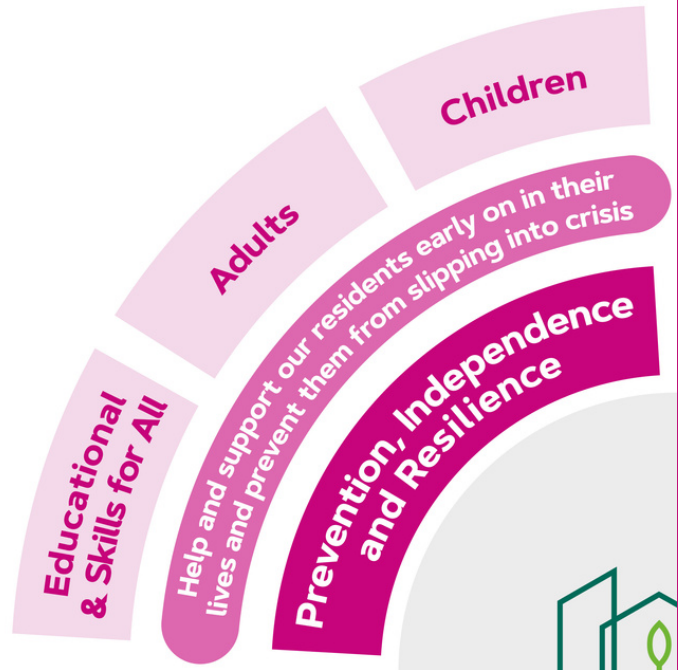
KEY ACHIEVEMENTS:

- 100% of children in care received their reviews on time.
- Number of children in care who received their statutory visits on time was 96%.
- 21 children were successfully adopted to become members of their new families.
- 70% of children in care have remained in their home setting for more than two years, providing stability in their home environment.



CHALLENGES:

- Having sufficient school places available across the city remains a challenge.
- Recruiting additional local foster carers to provide family homes for children in care remains challenging, reflecting the national position.



CHILDREN





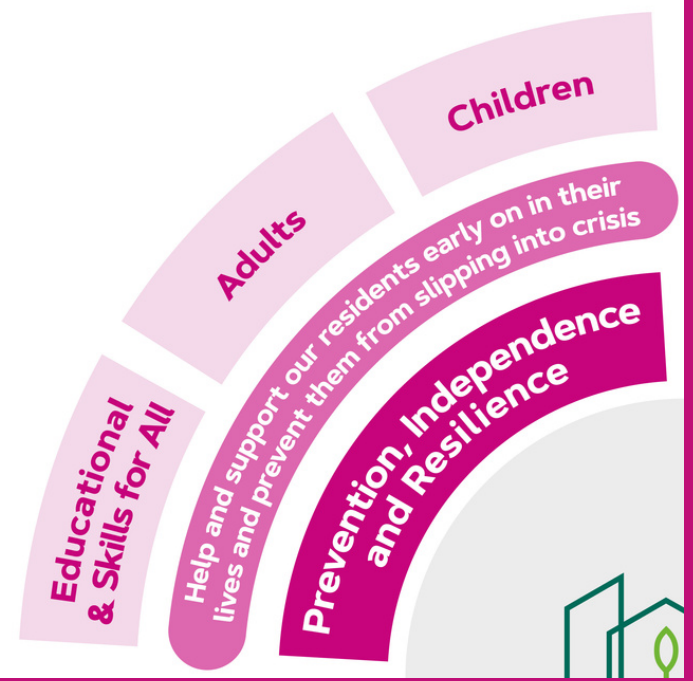
KEY ACHIEVEMENTS:

- 92% of people received an annual review in the previous 12 months.
- Service user survey provisional results show improvement in questions relating to overall quality of life, control over daily life, social contact, access to information/advice and feeling safe.
- We supported 3,024 discharges from hospital.
- Provided over 16,000 hours of direct reablement care to people recovering from poor health or a stay in hospital. 453 people successfully completed a period of reablement of which 78% required no further ongoing care and support after their reablement had finished.
- Supported 2,688 people with long term care and support in the year - for those who

- received support for a year or more 91% had at least one review.
- Responded to 2,790 adult safeguarding concerns.
- Supported 589 carers, providing on average 72 carers per month with a carers break service and 41 carers per month with a direct payment to source their support.

CHALLENGES:

- Number of new client contacts has been climbing this year, in part due to hospital contacts returning to pre-Covid levels.
- Number of people accessing long term support in the community aged 65 and over.
- High numbers permanently admitted to residential and nursing care with council funding, due in part to increase in funding without prejudice for self-funders for whom a Court of Protection application is in progress.



ADULTS

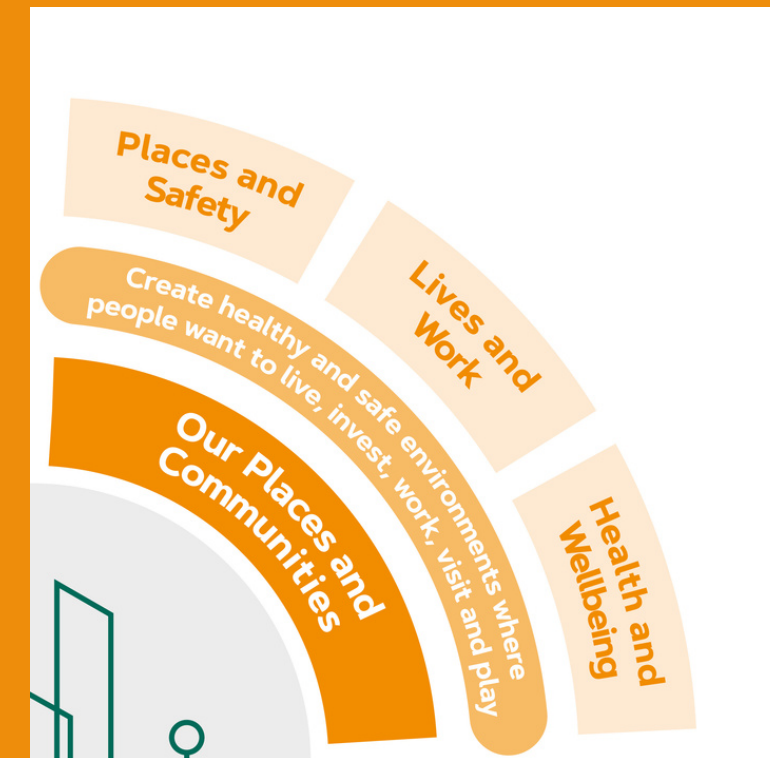




KEY ACHIEVEMENTS

- Significant increase in volume of visitors to leisure and cultural centres across the city, returning to pre-Covid levels. Gym membership back at nearly 6,500 compared to 6,600 in 19/20.
- Peterborough's score of 53% for satisfaction in the National Highways Annual Survey ranks it 12th in the country and first in the region for the sixth consecutive year.
- We provided support across the city to combat the cost-of-living impact through provision of Community Support Hubs.
- Received £282,000 Safer Street 4 Home Office funding to deliver various projects to address community safety concerns.
- Environmental Health and Licensing supported over 300 licensed premises to trade in a different climate with soaring fuel costs and advised on how to safely trade.
- Resettled over 280 Ukrainians into the city under the Homes for Ukraine scheme.
- Helped to place around 100 children into local schools and provided dedicated case work including English language classes for newly arrived adults.

- Provided assistance to over 70 host families who have welcomed Ukrainians into their homes.
- Our community cost-of-living partnership extended funding for free school meal support over the school holidays to over 5,000 families and disseminated 4530 fuel, food and essentials vouchers to households struggling with their bills.
- In 2022/23 we prevented homelessness for 356 households who approached the Housing Needs Service.
- In 2022/23 we relieved homelessness for 181 households who approached the Housing Needs Service.
- In 2022/23 the Independent Domestic Violence Advice Service received 1,055 referrals, which was a rise of 21% on the previous year. 71% of victims chose to engage with the service.
- A new Domestic Abuse Support Service was commissioned to support victims of domestic abuse. They supported 103 clients in Peterborough from October 2022 to March 2023.



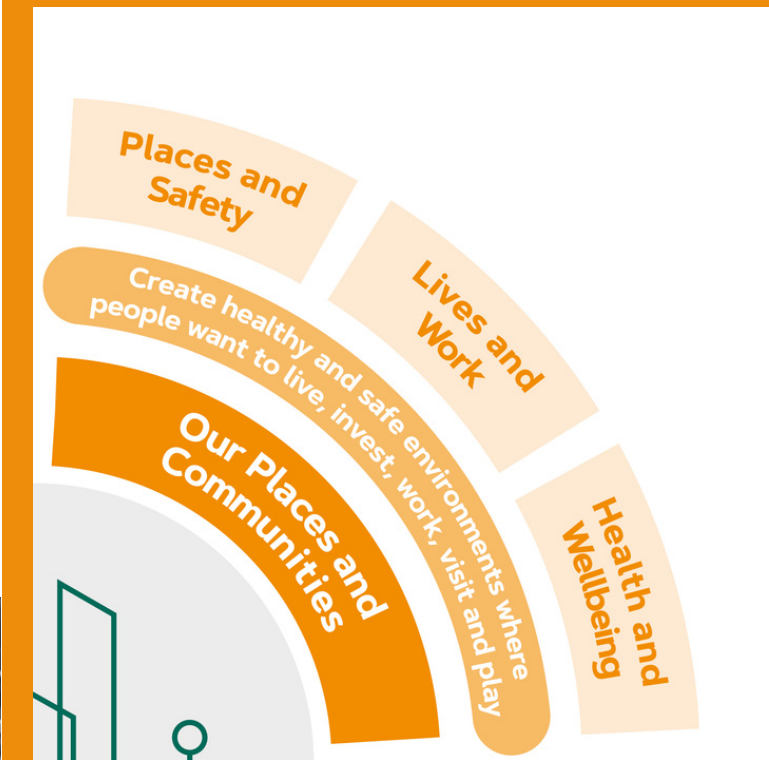
PLACES & SAFETY



continued

CHALLENGES:

- The ongoing Cost-of-Living Crisis is seeing more people at risk of becoming homeless and falling into poverty.
- Affordable housing is in short supply – leading to an increased use of temporary accommodation.
- We are starting to see an increase of host families no longer wanting to support Ukrainians living with them. This could add further to housing pressures and homelessness demands.



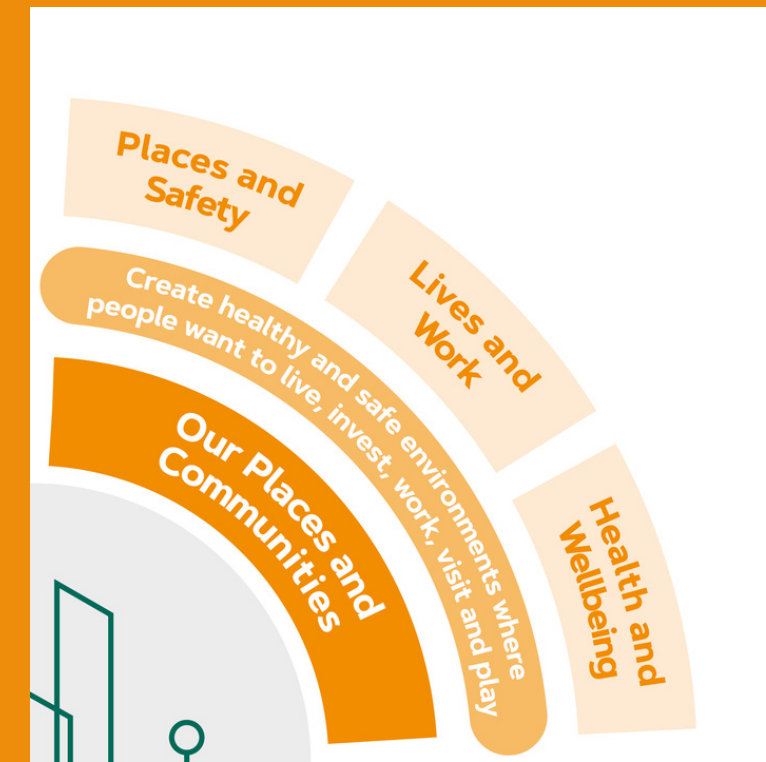
PLACES & SAFETY



- Visit Peterborough promoted 1,670 bars, clubs, restaurants, theatres, shows, and gigs from January to April 2023, up 22% on the same period for 2022.
- Jobs fair for 16 to 24-year-olds to be held at Sand Martin House in June 2023 and Careers Fair planned for August to improve the 18-24 unemployment rate.

KEY ACHIEVEMENTS:

- Secured £300,000 from the Shared Prosperity Fund to support the Digital Incubator project. Part of this will be used to promote digital skills and careers within secondary schools.
- Gigabit availability for residential premises increased from 88.6% in Jan 2022 to 91% in Jan 2023.



LIVES & WORKS





HEALTH & WELLBEING



KEY ACHIEVEMENTS:

- The Health Visiting service remains Stage 3 UNICEF Baby Friendly accredited. Infant feeding strategy launched to improve breastfeeding rates.
- Working with the Integrated Care Board and Peterborough Midwifery Unit to increase the number of pregnant women stopping smoking during their pregnancy and postnatal period.
- 45% of completers on Tier 2 adult weight management programmes achieved 5% weight loss (national expectation 30%).
- Delivery of NHS Health Checks is back to pre-Covid levels with 3,980 carried out in 22/23 against an annual local target of 4,000.

- Stop Smoking Service supported 438 people to quit smoking for at least 4 weeks (97% of the target).
- The drug and alcohol service provider CGL Aspire has introduced a new prescribing offer (Buvidal) to clients addicted to opiates.

CHALLENGES:

- There are workforce capacity issues across all public health services impacting on health visiting, stop smoking services and NHS health checks.
- Accessing appropriate housing for homeless drug and alcohol clients is a key issue.

The council delivered a 28% reduction in emissions relative to the 2018/19 baseline.

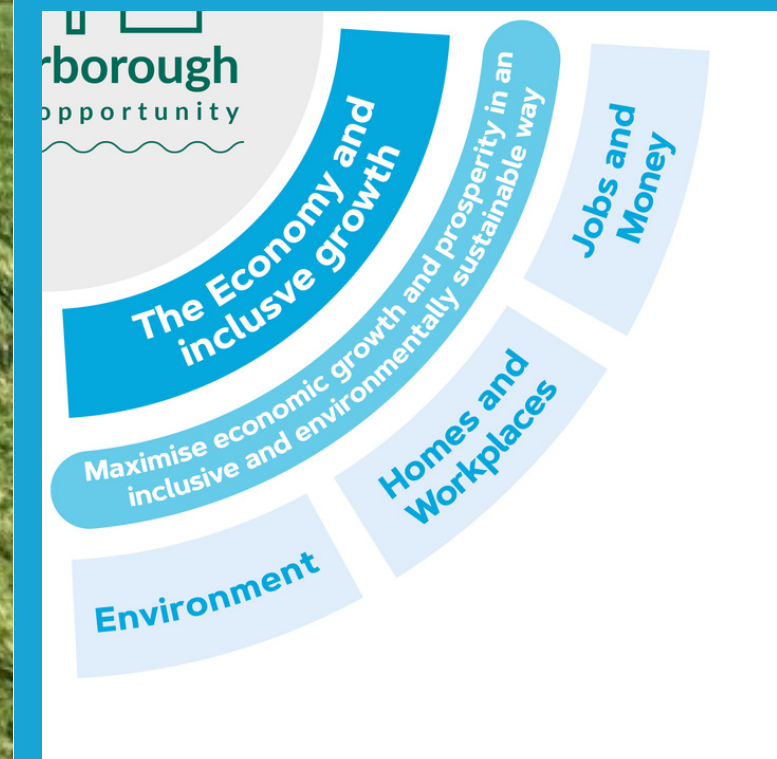
KEY ACHIEVEMENTS:

- Planted 4,221 trees across Peterborough and secured £450K external funding for environmental projects including tree planting.
- Introduced to the Aragon waste fleet two new electric refuse collection vehicles.
- Repaired 3,305 potholes.

- Retained three 'Green Flag' awards for our city parks working closely with 'friends of groups'.
- Delivered Bikeability (cycling proficiency) training to 2,247 pupils.
- Treated the highway network 42 times over winter to keep the city moving as safely as possible.
- Surface treated just over 12km of the road network.

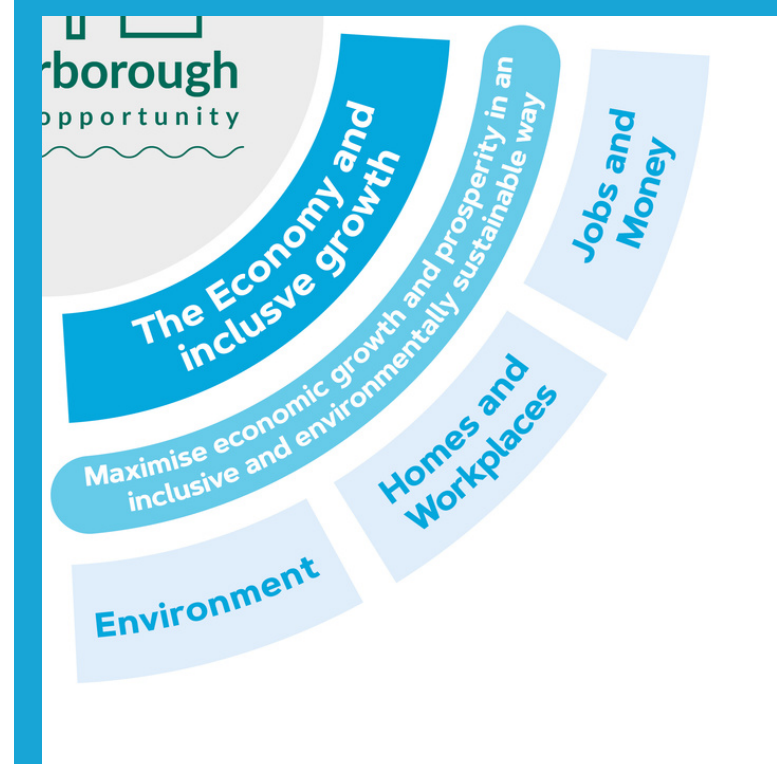


ENVIRONMENT





HOMES & WORKPLACES



KEY ACHIEVEMENTS:

- Reduced rough sleeping on our streets by 33% through focused interventions to support people into accommodation.
- Implemented the Winter Warmth Project - 150 households have benefitted from improvements to their heating systems.
- Fuel Poverty/Affordable Warmth LAD 3/HUG 1- 22/23 funding - LAD 3 funding for on gas Peterborough properties: 856 applications, 603 active measures being installed, 284 measures completed across 185 properties - Total spend £2.1m.
- Met our housing target, of more than 1,000 homes.
- Instigated a comprehensive and proactive planning advice service, meaning we provide consistent and comprehensive planning advice from the earliest stage.
- Granted planning permission on time for the University Phase 3, in accordance with the Planning Performance Agreement.

- Reduced numbers of Universal Credit claimants across the city.
- Employment rate of 79.3% across 2022. Higher than regional and national averages.
- Net growth of 145 new businesses in the city from 2021 (7,835) to 2022 (7,980).
- 3,140 businesses were started in Peterborough in 2022, an increase of 8.3% on 2021.

 **KEY ACHIEVEMENTS:**

- Integrated Opportunity Peterborough into the council's Growth and Regeneration service.

 **CHALLENGES:**

- From 2021 to 2022 the average weekly wage increased by 3.8% from £564.70 to £586.20. This was less than the average regional increase of 6.7%, and the national average increase of 4.9%.
- Finding a solution to the stalled North Westgate development. The current majority land owner has not managed to bring forward the site in 27 years and the site is now having a detrimental effect on the environmental and economic conditions for the local community and wider city.
- Ensuring that growth is fully inclusive.



JOBS & MONEY





KEY ACHIEVEMENTS:

- We achieved a balanced budget for 23/24 and we have an approved Medium Term Financial Strategy showing the gaps for the next two financial years.
- We increased all fees and charges for 22/23 and 23/24, and we have commissioned an external review to consider all existing fees and charges.
- We are in the process of implementing a new prompt payment system with Oxygen Finance, which supports buying local and incorporates sustainability into our supply chain contracts.
- Shortlisted for 'Most improved Council' at this year's LGC Awards.
- Completed major restructures to focus on service delivery, fix operational issues and align with future strategy - including the implementation of the decoupling of services

with over 100 joint working roles reconfigured.

- Benefits survey completed (70% satisfaction rate with current PCC benefits offer) and new benefits portal being implemented in 23/24 with further benefits to be considered.
- Gender Pay Gap (median) closed from 5% to 0% and ethnicity pay gap modelled for the first time (10% gap compared to 30% gap nationally).



CHALLENGES:

- The cost of living crisis - financial landscape remains challenging.
- Significant organisational change and budget pressures in 22/23 has limited our ability to focus on strategic workforce planning and organisational development, however plans are in place to prioritise activity in 23/24.



HOW WE WORK



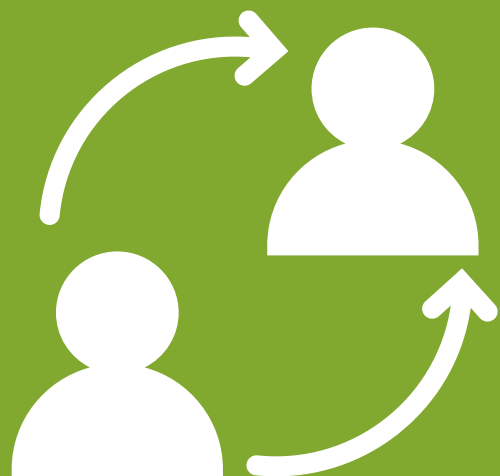
KEY ACHIEVEMENTS:

- Collection rates for 22/23 remained high. 95.9% for council tax and 98.4% for business rates, the latter being the best ever.
- Budget simulator – almost 200 responses compared to the usual consultation response in the region of 50.
- Business rates team won the IRRV's coveted 'Most Improved Team of the Year' award in 22/23.
- Customer services team retained the Customer Service Excellence externally assured accreditation.
- Development of corporate values and behaviours following a major staff engagement exercise involving more than 400 people – values to be finalised and rolled out in 23/24.
- Staff Awards presented in May 2023 to celebrate those individuals and teams contributing most to how we serve and acting as positive role models to colleagues.



HOW WE SERVE





HOW WE ENABLE



KEY ACHIEVEMENTS:

- Supported apprenticeships at every level (2 to 7). Seventy-five apprentices have successfully completed courses and a further 69 are currently in the programme actively learning.
- We have launched a new Graduate Scheme and have interviewed and made offers to three graduates and are awaiting notification that these offers have been accepted.
- The Procurement Service was insourced from Serco in November 2022, moving from a reactive to a proactive approach.
- Stabilisation of the permanent workforce through the recruitment of 220 new joiners (1 in 6 of the workforce), achieved despite significant recruitment challenges.
- Staff turnover kept to 16%, which is higher

than LGA average (14%) but retention in times of significant change is positive.

- Active case management has kept sickness absence rates to seven days per employee, compared to LGA average of nine days.



CHALLENGES:

- Wage inflation continues to be a challenge - workforce costs (staff and agency) increased by 11% to £71M, which is 41% of revenue budget – 21/22 the ratio was 36%.
- Skills shortages in specialist areas are a challenge across the sector. Council pressures, reflected in LGA report, shows recruitment difficulty in planning, social care, legal, ICT, surveying etc.

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GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 9
18 JULY 2022	PUBLIC REPORT

Report of:	Rochelle Tapping, Director of Law and Governance	
Cabinet Member(s) responsible:	Cllr Coles, Cabinet Member for Legal, Finance and Corporate Services	
Contact Officer(s):	Charlotte Cameron, Senior Democratic Services Officer	Tel.01733 384628

REVIEW OF 2022/2023 AND WORK PROGRAMME 2023/2024

RECOMMENDATIONS	
FROM: Director of Law and Governance	Deadline date: N/A
<p>It is recommended that the Growth, Resources and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers relevant items which were presented to the Growth, Resources and Communities Scrutiny Committee during 2022/2023 and makes recommendations on the future monitoring of these items where necessary. 2. Notes the Recommendations Monitoring Report attached at Appendix 1 and considers if further monitoring of the relevant recommendations made by the Growth, Resources and Communities Scrutiny Committee during 2022/2023 municipal year is required. 3. Determines its priorities and approves the draft work programme for 2023/2024 attached at Appendix 2. 4. Notes the Terms of Reference for this Committee as set out in Part 3, Section 4, Overview and Scrutiny Functions attached at Appendix 3 and in particular paragraph 2.1 Growth, Resources and Communities Scrutiny Committee. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee on behalf of the Director of Law and Governance.

2. PURPOSE AND REASON FOR REPORT

2.1 To provide the committee with a review of the work undertaken during 2022/2023 by the Growth, Resources and Communities Scrutiny Committee and to consider if further monitoring of these items is required.

To note the recommendations made last year by the Growth, Resources and Communities Scrutiny Committee attached at Appendix 1 and consider if further monitoring is required.

To determine the committee's priorities and approve the draft work programme for 2023/2024 attached at Appendix 2.

To note the Terms of Reference for this Committee attached at Appendix 3.

2.2 This report is for the Growth, Resources and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4, Overview and Scrutiny Functions, paragraph 2.1 and paragraph 3, Specific Role of Overview and Scrutiny, sub paragraphs 3.1, 3.2, 3.3 and 3.4.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 The Growth, Resources and Communities Scrutiny Committee was established by Council at its Annual General meeting on 23 May 2022.

4.2 During 2022/2023 the Growth, Resources and Communities Scrutiny committee and scrutinised the following items:

4.2.1 Monitoring / Calling to Account

- Independent Improvement and Assurance Panel Report
- Portfolio Holder Progress Report – Leader of the Council
- Progress Report from Cabinet Member for Climate Change, Planning and Housing and Transport
- City College Peterborough Annual Report
- Homelessness and Rough Sleeping Annual Update
- Community Assests Review
- Progress Report from Cabinet Member for Communication, Culture and Communities
- Progress Report from Cabinet Member for Finance and Corporate Governance

4.2.2 Policy / Plans / Consultation

- Cohesion and Community Champions Engagement – Developing the Approach
- Social Mobility and Anti-poverty Activity including Household Support Fund
- Local Planning Enforcement Plan
- Selective Licensing Final Policy

4.2.3 Crime and Disorder Scrutiny Committee

- Car Cruising – Task and Finish Group Final Report
- Safer Peterborough Partnership Annual Report

4.3 Call-in

There were no call-ins presented to the Committee in the 2022-2023 Municipal Year.

4.4 Joint Committees

The Growth, Resources and Communities Scrutiny Committee attended the following joint meetings:

- Joint Meeting of Growth, Resources and Communities and Climate Change and Environment Scrutiny Committees: Peterborough City Council’s Consultation Response to the Cambridgeshire and Peterborough Local Transport and Connectivity Plan;
- Joint Meeting of the Scrutiny Committees: MTFs Quarter 1 Update;
- Joint Meeting of the Scrutiny Committees: Sustainable Future City Council Strategy & Priorities 2022-25;
- Joint Meeting of the Scrutiny Committees: Draft Budget 2023/24 and Medium-Term Financial Strategy 2023-2026.

4.5 Task and Finish Groups

The Growth, Resources and Communities Scrutiny Committee did not commission a Task and Finish Group in the 2022/2023 Municipal Year. However, it did see the final report of the Car Cruising Task and Finish Group commissioned by the former Adults and Communities Scrutiny Committee in November 2020.

The final report of this group was presented the Growth, Resources and Communities Scrutiny Committee in November 2022 and the Committee recommended that Peterborough City Council focused its efforts for establishing an authority wide injunction for car cruising, which has been proven successful in other cities.

4.6 Recommendations Made

A list of recommendations made during the year are attached at Appendix 1 for consideration.

5. WORK PROGRAMME 2023/2024

5.1 In preparing a work programme for 2023/2024, the Committee is requested to consider its functions as set out in the terms of reference attached at Appendix 3 - Part 3, Section 4, Overview and Scrutiny Functions and Terms of Reference, paragraph 2.1 item 4.

5.2 A draft work programme which shows the items identified for scrutiny at the Annual Work Programming meeting held on 1 June 2023 is attached at Appendix 2 for consideration and approval.

6. CONSULTATION

6.1 None.

7. REASON FOR THE RECOMMENDATIONS

7.1 To ensure the Scrutiny Committee fulfils the requirements as set out in the terms of reference attached at Appendix 3.

8. IMPLICATIONS

8.1 Financial Implications

None.

8.2 Legal Implications

A review of last year's priorities, acting upon lessons learnt and continuous improvement and approval of the coming year's Scrutiny priorities providing a planned and focussed approach to the work of Scrutiny, is in keeping with good governance.

8..3 Equalities Implications

None.

8.4 Rural Implications

None.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 Minutes of the meetings of the Growth, Resources and Communities Scrutiny Committee held on 12 July 2022, 20 September 202, 1 November 2022, 10 January 2023 and 7 March 2023.
- 9.2 Minutes of the Joint Meeting of Growth, Resources & Communities Scrutiny Committee and Climate Change and Environment Scrutiny Committee held on 12 July 2022.

10. APPENDICES

- 10.1 Appendix 1 – Recommendations made by the Growth, Resources and Environment Scrutiny Committee during 2022/2023
Appendix 2 – Draft Work Programme 2023-24
Appendix 3 – Part 3, Section 4 – Overview and Scrutiny Functions

APPENDIX 1

**GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE / CRIME AND DISORDER SCRUTINY
RECOMMENDATION MONITORING REPORT 2022/23**

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
12 July 2022	Place and Economy	Cohesion And Community Champions Engagement – Developing the Approach	The Committee considered the report and recommended that Peterborough City Council recruit a liaison officer to work with the Parish Councils and other community groups.	The Think Communities team have recruited to the empty post of Place Coordinator who will be filling the role of Parish Council Liaison Officer in the interim while the council progresses through its budget planning for the next financial term.	Completed
1 November 2022	Place and Economy	Car Cruising – Task and Finish Group Report	The Committee considered the report, and recommended that Peterborough City Council focuses its efforts for establishing an authority wide injunction for car cruising, which has been proven successful in other cities.	Officers have advised that the injunction is currently on hold following legal advice on the need to await the outcome of an appeal against the injunction. In the meantime, Officers are working with the police on collating evidence and preparing the legal pack ready for the outcome of the appeal.	On hold

1 November 2022	Councillor Cereste – Cabinet Member for Climate Change, Planning, Housing and Transport	PORTFOLIO HOLDER PROGRESS REPORT – Cabinet Member for Climate Change, Planning, Housing and Transport	The Growth, Resources and Communities Scrutiny Committee resolved to recommend that the Highways review their communications with Councillors and Parish Councillors and assess if the Peterborough Limited model could be replicated and used for Highways.	Officers have advised that this remains a work in progress.	Ongoing
10 January 2023	Cllr Steve Allen, Cabinet Member for Housing, Culture and Communities	Community Asset Transfer update	The Growth, Resources and Communities Scrutiny Committee resolved to recommend that the Cabinet review whether having a Community Asset Transfer programme is the most appropriate way forward and what format it should take	Officers have advised that this remains a work in progress.	Ongoing
7 March 2023	Cllr Steve Allen, Cabinet Member for Housing, Culture and Communities	Safer Peterborough Partnership Report	The Growth, Resources and Communities Scrutiny Committee resolved to consider the Safer Peterborough Partnership's strategic priorities once the board set out the strategic priorities for 2023/24.	This item has been added to the draft work programme 2023/24	Completed

APPENDIX 2

Growth, Resources and Communities Scrutiny Committee Crime and Disorder Committee Work Programmes 2023/24

Meeting Date	Item	Comments
Meeting date: 18 July 2023 Draft report deadline: 27 June Final report deadline: 05 July	Appointment of Co-opted Members 2023/24 Contact Officer: Charlotte Cameron	
	Station Quarter Redevelopment update Contact Officer: Nick Carter	
	Passenger Transport Contact Officer: James Collingridge and CPCA Representative	
	Corporate Performance Report Contact Officer: Matt Gladstone	
	Review of 2022/2023 and Draft Work Programme for 2023/24 Contact Officer: Charlotte Cameron	
	Forward Plan of Executive Decisions Contact Officer: Charlotte Cameron	
Meeting date: 14 September 2023 Draft report deadline: 24 August Final report deadline: 1 September	Homelessness Temporary Accommodation Strategy Contact Officer: Matt Oliver/Caroline Rowan	
	EV Charging Infrastructure Deployment Contact Officer: James Collingridge	
	Report on Growth and Regeneration development prospectus	

	Contact Officer: Nick Carter	
	Monitoring Recommendation Report	
	Forward Plan of Executive Decisions	
	Work Programme 2023/2024	
Meeting date: 14 November 2023 Draft report deadline: 24 October Final report deadline: 02 November	Culture and Leisure Proposals Contact Officer: Jamie Fenton	
	Community Asset Transfer Contact Officer: Matt Oliver	
	Housing Strategy Contact Officer: Anne Keough	
	Highway Asset Management Plan and Associated Policies Contact Officer: James Collingridge	
	Corporate Performance Report Contact Officer: Matt Gladstone	
	Monitoring Recommendation Report	
	Forward Plan of Executive Decisions	
	Work Programme 2023/2024	

Meeting date: 30 January 2024 Draft report deadline: 09 January Final report deadline: 17 January	Portfolio Member Report - Peterborough Highway Services Annual report (Cllr Simons) Contact Officer: James Collingridge	
	Safer Peterborough Partnership - 2024-2025 Priorities Setting and Annual report Contact Officer: Rob Hill/Claire George	
	Cabinet Member Portfolio Update Report Cllr Cereste Cabinet Member for Growth and Regeneration Contact Officer: Nick Carter	
	Cabinet Member Portfolio Update Report Cllr Simons, Cabinet Member for Infrastructure, Environment and Climate Change (could be merged with first item) Contact Officer: James Collingridge	
	Committee Start Time Report 2024/25	
	Monitoring Recommendation Report	
	Forward Plan of Executive Decisions	
	Work Programme 2023/2024	
Meeting date: 22 January 2024 Joint Meeting of the Scrutiny Committees – Budget		

Meeting date: 19 March 2024 Draft report deadline: 27 February Final report deadline: 06 March	Portfolio Member Report - Deputy leader and Cabinet Member for Housing and Communities - Cllr S Allen Contact Officer: Rob Hill	
	Cabinet Member Portfolio Update Report Cllr Coles, Cabinet Member for Legal, Finance and Corporate Services Contact Officer: Cecilie Booth and Rochelle Tapping	
	The 2023/2024 Local Transport Plan Annual Programme of Works Contact Officer: James Collingridge	
	Independent Assurance Panel Report (Consider merging with the below) Contact Officer: Matt Gladstone	
	Corporate Performance Report Contact Officer: Matt Gladstone	
	Monitoring Recommendation Report	
	Forward Plan of Executive Decisions	

Pending Items:

Section 4 – Overview and Scrutiny Functions & Terms of Reference

1. OVERVIEW AND SCRUTINY COMMITTEES

- 1.1 The Council has appointed the following Overview and Scrutiny Committees to carry out those functions under Sections 9F to 9FI of the Local Government Act 2000, as amended by:
- (a) Section 19 of the Police and Justice Act 2006 in relation to the scrutiny of crime and disorder matters;
 - (b) Section 244 of the Health & Social Care Act 2012 in relation to health matters; and
 - (c) Section 22 of the Flood Risk Management Act 2010 in relation to flood risk management.

2. TERMS OF REFERENCE

- 2.1 Council has established the following Scrutiny Committees and they shall have responsibility for overview and scrutiny in relation to the matters set out below:

1.	Children and Education Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the Committee (including voting co-opted members).	Co-opted Members to be appointed by the Committee/Council <u>Four representatives as follows with full voting and call-in rights on education matters only:</u> (a) 1 Church of England Diocese representative; (b) 1 Roman Catholic Diocese representative; and (c) 2 parent governor representatives. No more than four non-voting members.
	Functions determined by Council 1. Children's Services including <ul style="list-style-type: none"> a) Social Care of Children; b) Safeguarding; and c) Children's Health. d) Targeted Youth Support (including youth offending). 2. Education, including <ul style="list-style-type: none"> a) University and Higher Education; b) Careers; and c) Special Needs and Inclusion; 	
	Functions determined by Statute	

	All powers of an Overview and Scrutiny Committee as set out in Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations.
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2.	Growth, Resources and Communities Scrutiny Committee	
	No of Elected Members appointed by Council:	Chairman and Vice-Chairman
	Eleven, none of whom may be a Cabinet Member.	Appointed by Council.
	Quorum:	Co-opted Members to be appointed by the Committee/Council
	At least half the Members of the Committee.	No more than four non-voting members.
	Functions determined by the Council	
	<ol style="list-style-type: none"> 1. Housing need (including homelessness, housing options and selective licensing); 2. Neighbourhood and Community Support (including cohesion and community safety); 3. Equalities; 4. Libraries, Arts and Museums; 5. Tourism, Culture & Recreation; 6. Adult Learning and Skills; 7. City Centre Management; 8. Economic Development and Regeneration including Strategic Housing and Strategic Planning; 9. Transport, Highways and Road Traffic; 10. Strategic Financial Planning; 11. Partnerships and Shared Services; and 12. Digital Services and Information Management; and 13. To scrutinise the operation of the authority's companies as part of the work programme and to provide constructive challenge. 	
	Functions determined by Statute	
	To review and scrutinise crime and disorder matters, including acting as the Council's crime and disorder committee in accordance with Sections 19 of the Police and Justice Act 2006;.	

3.	Adults and Health Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member or the Health and Wellbeing Board.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the Committee.	Co-opted Members to be appointed by the Committee/Council No more than four non-voting members.
	Functions determined by the Council 1. Public Health; 2. The Health and Wellbeing including the Health and Wellbeing Board; and 3. Scrutiny of the NHS and NHS providers; 4. Adult Social Care; and 5. Safeguarding Adults.	
	Functions determined by Statute To review and scrutinise local authority services under Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations To review and scrutinise matters relating to the Health Service and to make reports and recommendations to local NHS bodies in accordance with section 244 of the National Health Service Act 2006. This will include establishing joint health committees in relation to health issues that cross local authority boundaries and appointing members from within the membership of the Committee to any joint health overview and scrutiny committees with other local authorities. (Also see The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013)	

4. Climate Change and Environment Scrutiny Committee		
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the committee.	Co-opted Members to be appointed by the Committee/Council No more than four non-voting members.
	Functions determined by the Council 1. Environmental Capital; 2. Flood Risk Management;	

3. Waste Strategy & Management;
4. Climate Change;
5. Reducing Carbon Emissions and achieving Net Zero Carbon Emissions;
6. Biodiversity;
7. Green Space;
8. Trees and Woodland
9. Active Travel; and
10. Energy Generation and Consumption.

Functions determined by Statute

To review and scrutinise flood risk management in accordance with Section 21F of the Local Government Act 2000 (as amended by the Flood and Water Management Act 2010 and under the Flood Management Overview & Scrutiny (England) Regulations 2011 No. 697).

3. SPECIFIC ROLE OF OVERVIEW AND SCRUTINY

- 3.1 To review and scrutinise the planning, decisions, policy development, service provision and performance within their terms of reference as follows:

POLICY DEVELOPMENT AND REVIEW

- 3.2 Within their terms of reference the scrutiny functions will:

- (a) Help the Council and the Executive to develop its budget and policy framework and service Budgets;
- (b) Carry out research into and consultation about policy issues and possible options;
- (c) Consider and promote ways of encouraging the public to take part in developing the Council's policies;
- (d) Question Members of the Cabinet, Committees and senior officers about their views on policy proposals;
- (e) Work with outside organisations in the area to make sure the interests of local people are taken into account;
- (f) Question, and gather evidence from, any person who gives their permission; and
- (g) Monitor and scrutinise the implementation of Council policy.

SCRUTINY

- 3.3 The Scrutiny Committees will:

- (a) Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;
- (b) Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;
- (c) Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;
- (d) Make recommendations to the Executive and the Council as a result of the scrutiny process;
- (e) Question, and gather evidence from any person with their consent;
- (f) Hold the Executive to account for the discharge of functions in the following ways:
 - i. By exercising the right to call-in, for reconsideration, decisions made but not yet implemented by the Executive or decisions which have been delegated to an officer;
 - ii. By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of executive decisions;
 - iii. By scrutinising decisions the Executive are planning to make; and

- iv. By scrutinising Executive decisions after they have been implemented, as part of a wider policy review.
- (g) To consider petitions submitted to it;
- (h) Establish ad-hoc Task and Finish Groups to investigate specific topics on a time-limited basis in accordance with the Scrutiny Committee Procedure Rules; and

CRIME AND DISORDER

- 3.4 The Scrutiny Committee responsible for crime and disorder shall, and any sub committees may:
- (a) Act as the crime and disorder committee within the meaning of Section 19 of the Police and Justice Act 2006;
 - (b) Review or scrutinise decisions made, or other actions taken by bodies or persons responsible for crime and disorder strategies in the Peterborough area;
 - (c) Make reports or recommendations to the local authority on any local crime and disorder matter in relation to a member of the authority; and
 - (d) Consider any crime and disorder matters referred by any Member of the Council.

HEALTH ISSUES

- 3.5 The Scrutiny Committee responsible for health and any sub committees shall undertake their responsibilities under section 244 of the National Health Service Act 2006 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the health service in the Peterborough area (including NHS Bodies and other NHS providers);
 - (b) Must invite interested parties to comment on the matter and provide reasonable notice;
 - (c) Take account of relevant information available to it and, in particular, from a Local Healthwatch organisation or representative;
 - (d) Acknowledge any referral within 20 working days and keep the referrer informed of any action taken;
 - (e) Request information about the planning, provision and operation of health services in the area to enable it to carry out its functions;
 - (f) Make reports or recommendations on a matter it has reviewed or scrutinised including:
 - i) An explanation of the matter reviewed or scrutinised;
 - ii) A summary of the evidence considered;
 - iii) A list of the participants involved in the reviews; and
 - iv) An explanation of any recommendations made.
 - (g) Where the Committee asks for a response, the person must respond in writing within 28 days of the request.
- 3.6 The Committee will consider any proposals received from a National Health Service body, Clinical Commissioning Groups or other provider about;

- (a) Any substantial development of the health service in Peterborough; or
 - (b) Any substantial variation to the provision of NHS Services as set out the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
- 3.7 In considering the proposals, the Committee must take account of the effect or potential effect of the proposals on the sustainability of the Health Service in its areas and may refer proposals to the Secretary of State in certain circumstances.

FLOOD RISK MANAGEMENT

- 3.8 The Scrutiny Committee responsible for flood risk management, and any sub committees shall undertake their responsibilities under the Flood and Water Management Act 2010 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the flood risk management in the Peterborough area;
 - (b) May invite those authorities responsible for flood risk management to comment on the matter;
 - (c) Request information from them to enable it to carry out its responsibilities; and
 - (d) Make reports or recommendations and request a response from flood risk management authorities.

4. MEMBERSHIP

- 4.1 All Members, except Members of the Executive, may be a member of a Scrutiny Committee. However, no Member may be involved in scrutinising a decision with which he or she has been directly involved. Members of the Health and Wellbeing Board should not be a member of the Health Scrutiny Committee.
- 4.2 It is advised that Members undertake relevant training within the past three years in order to hold a seat on a Scrutiny Committee.

CO-OPTTEES

- 4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.
- 4.4 There must be at least one non-voting position reserved for a Parish Councillor from a rural area with one substitute member. The Parish Council Liaison Committee will decide these.
- 4.5 A Scrutiny Committee can co-opt a further three members at its discretion. One of these can be a second parish council member identified by the Parish Council Liaison Committee.
- 4.6 The Children and Education Scrutiny Committee shall include in its membership the following representatives. These representatives will have full voting and call-in rights on education matters only, and when other matters are dealt with they may stay in the meeting and speak:
- (a) 1 Church of England Diocese representative;
 - (b) 1 Roman Catholic Diocese representative; and
 - (c) 2 parent governor representatives.

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GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 10
18 July 2023	PUBLIC REPORT

Report of:	Rochelle Tapping, Director of Law and Governance	
Cabinet Member(s) responsible:	Councillor Coles, Cabinet Member for Legal, Finance and Corporate Services	
Contact Officer(s):	Charlotte Cameron, Senior Democratic Services Officer	Tel. 01733 384628

FORWARD PLAN OF EXECUTIVE DECISIONS

RECOMMENDATIONS	
FROM: Senior Democratic Services Officer	Deadline date: N/A
<p>It is recommended that the Growth, Resources and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

2. PURPOSE AND REASON FOR REPORT

2.1 This is a regular report to the Growth, Resources and Communities Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Growth, Resources and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) *Hold the Executive to account for the discharge of functions in the following ways:*

ii) *By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions.*

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

- 4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after **31 July 2023**.
- 4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.
- 4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

5. CONSULTATION

- 5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

7. REASON FOR THE RECOMMENDATION

- 7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 N/A

9. IMPLICATIONS

Financial Implications

- 9.1 N/A

Legal Implications

- 9.2 N/A

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 None

11. APPENDICES

- 11.1 Appendix 1 – Forward Plan of Executive Decisions

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 30 JUNE 2023

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 31 JULY 2023								
KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
Award for LD/Autism Respite Bed Based Service in PCC – KEY/31JUL23/01 Cabinet approval to award over £500k	Cabinet	18 September 2023	Adults and Health Scrutiny Committee	All Wards	N/A	Sarah Croxford, sarah.croxford@cambridgeshire.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
To award a contract to Milestone Infrastructure to undertake construction of active travel improvements on Thorpe Wood – KEY/31JUL23/02 "The Cambridgeshire and Peterborough Combined Authority have successfully been awarded a total of £3,896,59 Active Travel England as part of Active Travel Funding 4. Peterborough has been allocated a total of £2,986,590 of which £2,000,000 is for the construction of Thorpe Wood Cycleway Phase 3"	Cabinet	16 October 2023	Climate Change and Environment Scrutiny Committee	West	Consultation on detailed designs will be undertaken in Autumn 2023	Lewis Banks, Transport and Environment Team Manager, lewis.banks@pete.rborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Request to re-implement Public Spaces Protection Orders for Gating – KEY/31JUL23/03 To request the Cabinet Member for Housing and Communities to approve the re-implementation of the existing Public Spaces Protection Orders for gating of alleyways at the following locations: Goodacre, Orton Goldhay - Orton Longueville Ward Coneygree Rd/Scott Close, Stanground - Fletton & Stanground Ward Larch Grove, Dogsthorpe - Dogsthorpe Ward Furze Ride/Welland Rd, Dogsthorpe - Dogsthorpe Ward Welland Close/Crocus Grove, Dogsthorpe - North Ward	Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing and Communities	September 2023	Growth, Resources, And Communities Scrutiny Committee	Orton Longueville Ward, Fletton & Stanground Ward, Dogsthorpe Ward and North Ward	The Police & Crime Commissioner for Cambridgeshire, Chief Constable for Cambridgeshire Constabulary, Ward Councillors, residents and key interested parties will be consulted prior to the decision request.	Laura Kelsey, Operations Manager Neighbourhoods, Safer Communities laura.kelsey@pete.rborough.gov.uk 01733 453563	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PREVIOUSLY ADVERTISED KEY DECISIONS

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
1. Clare Lodge and agency resource - KEY/28MAR2022/02 - Relating to the supply of temporary agency requirements at Clare Lodge	Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services	July 2023	Children and Education Scrutiny Committee	All Wards	Legal, Procurement, Service area, Clare Lodge, agency providers	Steve McFaden, Business, Strategy & Infrastructure Manager Clare Lodge, 01733 253246	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
2. Charging residents and developers for replacement bins – KEY/21NOV22/01 - Currently all replacement household bins are replaced for free, if implemented, if you lose your bin or damage it you will be required to pay for a replacement.	Councillor Nigel Simons, Cabinet Member for Infrastructure, Environment and Climate	July 2023	Climate Change and Environment Scrutiny Committee	All Wards	Via the budget setting last financial year and FSWG	James Collingridge, Assistant Director of Operations, 01733 864736, james.collingridge@peterborough.gov.uk	Place and Economy	A CMDN.
3. Refugee Resettlement Befriender Contract Award – KEY/21NOV22/02 To award a contract to provide services and support to resettled refugee families under the United Kingdom Resettlement Scheme and the Afghan Relocation and Assistance Programme.	Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing and Communities	July 2023	Growth, Resources and Communities Scrutiny Committee	All Wards	Soft market testing with potential suppliers has taken place	Ian Phillips Head of Communities and Partnerships Integration Email: ian.phillips@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4. PCC/CCC Delegation Agreement for jointly procured Floating Support service - KEY/27FEB23/08 - Approval of Delegation Arrangements to allow CCC to implement and manage this contract on behalf of PCC	Cabinet Member for Adult Social and Public Health	July 2023	Adults and Health Scrutiny Committee	All Wards	Feedback sought from existing customers, staff and external partners/stakeholders prior to commencing re-procurement	Lisa Sparks, Senior Commissioner (ASC Commissioning), 07900163590, lisa.sparks@cambridgeshire.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>5. Delegation to Cambridgeshire County Council re. recommission of the Healthy Schools Support Service – KEY/13MAR23/01</p> <p>"The Public Health Directorate are seeking to continue provision of the Healthy Schools Support Service for a further 19-month period, from 1st September 2023 - 31st March 2025. The service has been successfully operating across Peterborough and Cambridgeshire since 2018 at an annual value of £148,520 to Cambridgeshire and £58,680 to Peterborough. This new contract period will be used to provide officers sufficient time to review effectiveness, understand the evidence base and better evaluate the impact of current provision to inform future commissioning intentions. The total cost to PCC for this period will be £92,276.66."</p>	<p>Cabinet Member for Adult Social Care and Public Health</p>	<p>July 2023</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>A comprehensive consultation will be undertaken with service users, partners and key stakeholders as part of the required work needed to inform future commissioning intentions</p>	<p>Amy Hall, Children's Public Health Commissioning Manager, amy.hall@peterborough.gov.uk</p>	<p>Public Health</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>6. Delegated partnership agreement for procuring independent advocacy services for adults and children across Cambridgeshire and Peterborough – KEY/24APR23/02</p> <p>To enter into a Delegation Agreement (DA) with Cambridgeshire County Council for the provision of Independent Advocacy Services for children and to enter into a Section 256 agreement with the Integrated Care Board (ICB) for the provision of Independent Advocacy Services for Adults, both relating to the period October 2023 – September 2027.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services</p>	<p>July 2023</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>N/A</p>	<p>Gavin Mullin, Senior Commissioning Officer (Children's), Email: gavin.mullin@cambridgeshire.gov.uk</p>	<p>Adults</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>7. Contract Award for Peterborough Adult Advocacy Service – KEY/8MAY23/01 To award the Contract for the Peterborough Adult Advocacy Service starting in October 2023 and running for 3 years with an option to extend for 1 year</p>	<p>Cabinet Member for Adult Social Care and Public Health</p>	<p>July 2023</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>N/A</p>	<p>Tara Mackey - Commissioner – VCS, Carers, Prevention & Early Intervention - Tara.Mackey@Cambridgeshire.gov.uk</p>	<p>Adults</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>8. Cambridgeshire & Peterborough All Age Carers Strategy – KEY/8MAY23/02</p> <p>Approve the new Cambridgeshire & Peterborough All Age Carers Strategy</p>	<p>Cabinet</p>	<p>10 July 2023</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>A draft will be shared in April and then a refined version circulated for further comment in May.</p>	<p>Lisa Hall, Commissioner lisa.hall@cambridgeshire.gov.uk 07818 576514</p>	<p>Adults</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
9. Disposal of Office Building – KEY/22MAY/03 - Disposal of Office Building	Cabinet	10 July 2023	Growth, Resources, And Communities Scrutiny Committee	Central Ward	Relevant internal and external stakeholders	Felicity Paddick Email: felicity.paddick@peterborough.gov.uk 07801 910971	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
10. Peterborough Local Plan - Issues and Options Consultation Document – KEY/05JUN23/03 Cabinet to approve Issues and Options document for public consultation	Cabinet	10 July 2023	Growth, Resources and Communities	All Wards	Cabinet to approve Issues and Options document for public consultation	Gemma Wildman, Planning Policy Manager, 01733 863824, gemma.wildman@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
11. Digital Strategy for PCC – KEY/19JUN23/02 - Approval of the Digital Strategy (and supporting Data, Technology & Cyber Strategies)	Cabinet	10 July 2023	Growth, Resources, and Communities Scrutiny Committee	N/A	N/A	Samantha Smith Email: sam.smith@cambridgeshire.gov.uk	Corporate Services	Digital Strategy, Cyber Strategy, Data Strategy & Technology Strategy
12. Termination of contract with Eco-Modular Buildings Ltd for the design and build of St John Henry Newman Catholic Primary School – KEY/19JUN23/05 Eco-Modular Buildings Ltd have appointed Administrators. The Administrators have confirmed that Eco-Modular's contracts have not been sold along with their asset to the new owner. The contract will need to be terminated. The school is built and operational but there are a number of snags and defects which need to be rectified. Upon termination of the contract, the Council can make use of contract retention funds in order to rectify all remaining snags and defects.	Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services	Published for Consideration	Children and Education Scrutiny Committee	Hampton Vale and Hargate and Hempsted	Consultation with Education Capital Programme Board members and Legal and Governance.	Emma Everitt, Education Capital Projects Officer emma.everitt@peterborough.gov.uk	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
13. PCC SEND and AP expenditure – KEY/3JUL23/01 Approval to authorise the future expected spend through Cambridgeshire County Council's Children's External Placements Dynamic Purchasing System (PDPS) until 31st March 2024 with providers for Alternative Education Provision – SEND and AP and Inclusion Team.	Councillor Lynne Ayres, Cabinet Member for Education, Skills, and Children Services	July 2023	Children and Education Scrutiny Committee	All Wards	N/A	Anna Wahlandt - anna.wahlandt@cambridgeshire.gov.uk 07881 426870	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
14. Draft Housing Strategy – KEY/3JUL23/04 Approval of draft Housing Strategy to commence public consultation	Cabinet	December 2023	Growth, Resources, And Communities Scrutiny Committee	All Wards	Internal consultation with key service stakeholders to inform development of the draft strategy. Public consultation with key external stakeholders and residents for 6 weeks once the draft is approved for consultation	Anne Keogh Housing Strategy and implementation Manager anne.keogh1@petborough.gov.uk 07983343076	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
15. Post-16 Framework for Alternative Education and Training – KEY/17JUL23/01 - Agreement for the Post-16 Framework for Alternative Education and Training to be able to call off this Framework which is Cambridgeshire led.	Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills, and the University	July 2023	Children and Education Scrutiny Committee	All wards	Family Voice, Young People representation groups (Access Champions), representatives of seldom heard groups	David Rhodes, Commissioning Manager, Email: david.rhodes@cambridgeshire.gov.uk	Children and Young People’s Service	Paper from Children and Young People’s Committee in Cambridgeshire
16. Medgen Nursing Services Limited - KEY/17JUL23/02 - Approval for spend on a young person's placement for nine months.	Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and the University	July 2023	Children and Education Scrutiny Committee	Central Ward	No other consultation sought.	Ros Anderson, ART Support Officer, Email: ros.anderson@cambridgeshire.gov.uk Tel: 01733 863986	Children and Young People’s Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

DECISIONS TO BE TAKEN IN PRIVATE								
KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
Wellington Street & Dickens Street Car Parks Disposal – KEY/31JUL23/04 Car park disposals	Cabinet	18 September 2023	Growth, Resources, And Communities Scrutiny Committee	East	Any further consultation will be planned and proceed if decision is agreed by Cabinet.	Nick Carter, Service Director Growth & Regeneration, 07950 854161, nick.carter@peterborough.gov.uk	Place and Economy	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
Write-off of irrecoverable debts in excess of £10,000 (Biannual process) KEY/31JUL23/05 To authorise the write-off of irrecoverable debts in excess of £10,000 shown as outstanding in respect of Non-Domestic (Business) Rates, Council Tax, Accounts Receivable (sundry debt) accounts and Housing Benefit overpayments.	Cabinet	18 December 2023	Growth, Resources, And Communities Scrutiny Committee	N/A	N/A	Chris Yates, Acting Head of Finance for Corporate Services, chris.yates@peterborough.gov.uk	Corporate Services	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

PREVIOUSLY ADVERTISED DECISIONS TO BE TAKEN IN PRIVATE

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
1. Peterborough Limited Update – an update on the in-year company finances	Shareholder Cabinet	11 September 2023	Growth, Resources and Communities Scrutiny Committee	N/A	N/A	Kitran Eastman Managing Director - Peterborough Ltd Email: Kitran.Eastman@peterboroughlimited.co.uk	Place and Economy	Commercial Sensitivity of Peterborough Limited The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
2. Disposal of City Centre Building – KEY/19JUN/04 Disposal of City Centre Building, Bridge Street, Peterborough	Cabinet	10 July 2023	Growth, Resources and Communities	Central	The decision is a PCC decision, therefore, there is only consultation with the Towns Fund Board, as the property was purchased with Towns Deal funds as part of the grant funded programme for the city.	Karen Lockwood, Programme Manager, karen.lockwood@peterborough.gov.uk, 07825 902794	Place and Economy	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
3. Locality Asset Review – KEY/3JUL23/02 Review of all Locality Assets	Cabinet	18 September 2023	Growth, Resources and Communities Scrutiny Committee	All Wards	CLT and CPF	Felicity Paddick, Head of Estates, 07801 910971, felicity.paddick@peterborough.gov.uk	Corporate Services	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Acquisition of Homes – KEY/3JUL23/03 Acquisition of Homes	Cabinet	10 July 2023	Growth, Resources and Communities Scrutiny Committee	All Wards	CLT and CPF	Felicity Paddick, Head of Estates, 07801 910971, felicity.paddick@peterborough.gov.uk	Corporate Services	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

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PART 3 – NOTIFICATION OF NON-KEY DECISIONS

DECISIONS FROM 31 JULY 2022								
<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DIRECTORATE</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i>
None.								

PREVIOUSLY ADVERTISED DECISIONS

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>1. Approval of the Peterborough Sufficiency Strategy Every top tier local authority is required to publish a sufficiency strategy. This must set out how we seek to avoid children coming into care through the provision of family support services, and identify steps that we are taking to ensure that we have sufficient placements for children in care in our area, so that as many children and young people in care can live locally, provided that this is in their best interests.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services</p>	<p>July 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>There has been widespread consultation including with children and young people in care.</p>	<p>Elaine Redding, Email: elaine.redding@peterborough.gov.uk</p>	<p>Children and Young People's Service</p>	<p>Scrutiny Report</p>
<p>2. Werrington Fields and Ken Stimpson Secondary School - Following a public meeting held on 20 September 2021 at Ken Stimpson School, a decision needs to be taken on whether or not to proceed with plans to erect a fence to enclose part of the school's playing fields. The area is currently open access to the public. The school has not been using the area for over two years due to concerns over the safeguarding risk to the young people attending the school.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services</p>	<p>July 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Public meeting held on 20 September 2021 at Ken Stimpson School. Prior to this, a detailed background information document was circulated to interested parties.</p>	<p>Jonathan Lewis, Service Director, Education Email: jonathan.lewis@peterborough.gov.uk</p>	<p>Children and Young People's Service</p>	<p>Cabinet Member Decision Notice, Background Information Document It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>3. Approval to enter into a Section 75 Partnership Agreement with Cambridgeshire and Peterborough NHS Foundation Trust This agreement will ensure the provision of CPFT mental health specialist working with mental health practitioners who are part of multiagency Family Safeguarding teams working as part of children's social care safeguarding teams.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services</p>	<p>July 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Andrews, Children's Commissioning Manager helen.andrews@cambridgeshire.gov.uk</p>	<p>Children and Young People's Service</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>4. Approval and Endorsement of a new countywide Infant Feeding Strategy - Decision sought to approve and endorse a countywide Infant Feeding Strategy developed collaboratively between Public Health and the Cambridgeshire & Peterborough Clinical Commissioning Group (CCG). This decision includes approval of overall strategy and underpinned action plans required to implement this.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services</p>	<p>July 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Maternity Voices Partnerships, who are made up of service user representatives and key stakeholders spanning maternity, health visiting and the third sector have coproduced the strategy alongside Local Authority and CCG colleagues.</p>	<p>Amy Hall, Children's Public Health Commissioning Manager, amy.hall@peterborough.gov.uk , 07583040529</p>	<p>Public Health</p>	<p>Paper and Strategy to be submitted closer to the Cabinet meeting</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
5. Approval of Delegation Agreement for Floating Support Service - Requesting approval to delegate authority to CCC to enable them to deliver a new jointly commissioned Floating Support service on behalf of PCC.	Cabinet Member for Adult Social Care and Public Health	July 2023	Adults and Health Scrutiny Committee	All Wards	Feedback gathered from existing customers, service staff and external stakeholders/partners.	Lisa Sparks - Senior Commissioner - lisa.sparks@cambridgeshire.gov.uk - 07900163590	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
6. Approval to award a grant for a Mental Health Supported Living service. - Approval to award a grant for revenue funding to Eastlands Mental Health Supported Living Services, for a period of 1 year period, from April 2023.	Cabinet Member for Adult Social Care and Public Health	July 2023	Adults and Health Scrutiny Committee	All Wards	Consultation not required as seeking no change to existing service	Lisa Sparks - Senior Commissioner - lisa.sparks@cambridgeshire.gov.uk - 07900163590	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

<i>DECISION TAKEN</i>	<i>DECISION MAKER</i>	<i>DATE DECISION TAKEN</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DIRECTORATE</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i>
None.								

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Fitzgerald (Leader of the Council), Cllr Steve Allen (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Coles and Cllr Simons.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month, and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst most of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to philippa.turvey@peterborough.gov.uk or by telephone on 01733 452460.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

DIRECTORATE RESPONSIBILITIES

Please note that all Directorates have been colour coded. Each decision will be colour coded in accordance with the below.

CORPORATE SERVICES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Financial and Resources

Internal Audit, Insurance and Investigations

Peterborough Serco Strategic Partnership (Business Support, Corporate Procurement, Business Transformation and Strategic Improvement, Customer Services, Shared Transactional Services)

Communications

Commercial & Property

Registration and Bereavement Services

Commercial & Property

Delivery and Transformation

Health & Safety

Human Resources & Workforce Development - (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Digital, Data Analytics, Risk & IT Services

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

Performance and Information (Performance Management, Systems Support Team)

CHILDREN AND YOUNG PEOPLE'S SERVICE Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Children's Services (Children's Social Care Operations, Children's Social Care Quality Assurance, Child Health, Clare Lodge (Operations), Access to Resources)

Education, (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure, Early Years and Quality Improvement)

ADULTS Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services, Safeguarding Boards – Adults and Children's)

Business Management and Commercial Operations (Commissioning)

LEGAL AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Corporate Lawyers

Constitutional Services, (Democratic Services, Electoral Services, Executive and Members Services) - (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Information Governance, (Freedom of Information and Data Protection)

PLACE AND ECONOMY DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Development and Construction (Development Management, Planning Compliance, Building Control)

Planning Growth and Environment (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Housing and Homelessness

Highways and Transport(Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Employment and Skills

Community Safety

Regulatory Services

Emergency Resilience & Planning

(Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls)

PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Health Protection, Health Improvements, Healthcare Public Health.

PETERBOROUGH CITY COUNCIL'S CABINET MEMBERS WOULD LIKE TO HEAR FROM YOU

The Leader of Peterborough City Council is offering everyone a chance to comment or raise queries on the decisions highlighted on the Council's Forward Plan.

Your comments and queries can be submitted to the Council's Governance Team using the form overleaf, or alternatively by telephone or email. The Governance team will then liaise with the appropriate Cabinet Member and ensure that you receive a response. Members of the Cabinet, together with their areas of responsibility, are listed below:

Councillor Fitzgerald	Leader of the Council
Councillor Steve Allen	Deputy Leader and Cabinet Member for Communication, Culture and Communities
Councillor Ayres	Cabinet Member for Children's Services and Education, Skills and Children's Services
Councillor Simons	Cabinet Member for Infrastructure, Environment and Climate Change
Councillor Andy Coles	Cabinet Member for Finance and Corporate Governance
Vacant	Cabinet Member for Adult Social Care, Health and Public Health
Councillor Cereste	Cabinet Member for Growth and Regeneration

SUBMIT YOUR COMMENTS OR QUERIES TO PETERBOROUGH CITY COUNCIL'S CABINET

Your comment or query:

How can we contact you with a response?
(please include a telephone number, postal and/or e-mail address)

Name

Address

.....

Tel:

Email:

Who would you like to respond? (if left blank your comments will be referred to the relevant Cabinet Member)